

Geraldton District Hospital
Minutes of the
Regular Board Meeting

Held in the Hospital Boardroom, Tuesday, December 7, 2010 at 6:00 p.m.

Present:	Dick Mannisto Elaine Mannisto Marie-Jeanne Gignac Jim Bailey	Deanna Thibault Audrey Johnston Dale Randa Dr. Laine	Willy Anton Jamie McPherson Melanie Lankin
	Kurt Pristanski Diane Kampela (recorder)	Paulette Lecuyer	Sylvie Duranceau

Regrets: Victor Chapais

Board Composition:	9 Elected,	4 Appointments	Total 13
Current Vacancies:	0 Elected	1 Appointments	Total 1
Board Members:	12	Present: 11	Attendance: 92%

1. CALL TO ORDER

- The Board 2009/10 annual picture was taken prior to the start of the meeting.

1.1 The meeting was called to order at 6:02 p.m. by D. Mannisto, Board Chair.

1.2 Education:

1.2.1 Guide to Good Governance – Chapter 10

- Chapter 10 – Officers – of the Guide to Good Governance was reviewed.
- It was noted that the CEO is the President and Secretary of the Board of Directors.
- A short discussion took place regarding signing of the Board minutes. This is not done because there is a motion to accept the minutes as presented at the next meeting.
- It was noted that the Public Hospitals Act changes will take effect January 1, 2011 and the Chief of Staff will no longer be a voting member. However, the OHA has appealed this change. Also, the Board will be able to have senior managers as non-voting members.
- Discussion took place regarding the Sample Board Chair Selection Process Guideline because it states that the Board Chair should be approved to the Board one year prior to the conclusion of the current Board Chair's term. It was noted that GDH's Board Chair is elected annually immediately following the Annual General Meeting.
- **Chapter 11 (Board Orientation, Education and Evaluation) of the Guide to Good Governance will be reviewed at the next meeting.**

2. ADOPTION OF THE AGENDA

- D. Mannisto asked if there were any amendments to the agenda.

The following items were added:

7.6 Tree of Life Committee

13.0 Meeting with Management (CEO only)*

14.0 Meeting without Management*

*These will be standing agenda items following in-camera meetings.

It was moved by D. Thibault and seconded by A. Johnston to approve the agenda as amended.

Carried

3. DECLARATION OF CONFLICTS OF INTEREST

None.

4. ADOPTION OF MINUTES

4.1 Regular Meeting, November 16, 2010:

- D. Mannisto asked for errors or omissions to the November 16, 2010 regular Board meeting minutes. The following corrections were reported:

<p>-In section 7.2, it should be Thunder Bay District Housing Corporation (TBDHC) Board instead of DSSAB -In section 9.0, "Barszczewski" was misspelled. -In section 9.0, LNRHA should be the acronym for Lake Nipigon Regional Hospitals Association. It was moved by W. Anton and seconded by M. Lankin to accept the minutes of the November 16, 2010 meeting as amended.</p>	<p>Carried</p>
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5. BUSINESS ARISING FROM MINUTES

<p><i>5.1 Marketing Proposal Rebranding – Fire Dog Communication:</i></p> <ul style="list-style-type: none"> ● K. Pristanski reported that Fire Dog did not advise that they would not be attending this evening's meeting. ● He added that he received 2 more proposals for rebranding. One quote was \$10,000 (\$2,000 more than the Fire Dog quote) and the other was \$50,000 (\$40,000 more than the Fire Dog quote). ● D. Mannisto provided a recap of how this topic for marketing/rebranding (name change) came about. ● Discussion took place regarding what could Fire Dog Communication do for the Hospital, and how. And, should the hospital move forward with a name change or not. ● A lengthy discussion then took place regarding rebranding, name change, etc. <p>-Current name reflects the location within the Municipality (Geraldton), the type of organization we are (hospital) and that we serve a broader area (district). -Name change was brought up by one person during the community focus groups during the strategic planning process. -Low percentage of the population GDH serves attended the strategic planning sessions. There may be more people in favor of a name change, but also many people are indifferent or opposed to a name change. -Rebranding may include a name change, a slogan and a new logo or any combination of the foregoing or none of the foregoing. -Initiating such a process when so few people brought it up may create more of an issue; not likely to please everyone with the change. -As for marketing/branding, what would the Hospital's goal be? The Hospital is not trying to increase utilization, patient visits, revenues, etc., which is usually the aim of such process. -Initiating such a process will require time and money that can be utilized on other identified priorities more closely related to patient care.</p> <ul style="list-style-type: none"> ● Following this lengthy discussion, it is the Board's desire that this issue no longer be pursued at this time. <p><i>5.2 Capital Plan Funding (Emergency Department Addition):</i></p> <ul style="list-style-type: none"> ● The Chair asked the Board members if they wish to resubmit a proposal with the Hospital proposing to pay more than 10% of the total project cost. ● A lengthy discussion took place. <p>-Have other hospitals done this in the past? Yes but not for core services such as an updated Emergency Department. -The Provincial elections taking place next fall may be a bigger factor than the Hospital offering to pay for more than its normal share of 10%.</p> <ul style="list-style-type: none"> ● MPP Gravelle is still trying to set up a meeting with GDH and Minister Matthews. GDH has been advised that the Ministry is looking into it. ● It was also reported that Larry Joy will be trying to set a meeting with GDH and the Ring of Fire Coordinator the next time she is in the area. ● The Board concurred not to offer to pay more at this time. 	
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6. NEW BUSINESS

<ul style="list-style-type: none"> ● None. 	
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7. LINKAGES & PARTNERSHIPS

<p><i>7.1 Geraldton Hospital Auxiliary:</i></p> <ul style="list-style-type: none"> ● M. Lankin reported that the Auxiliary will be delivering cookies and poinsettias, as well as non-slip socks to all LTC residents on December 18. 	
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7.2 Board of Directors CQI Team Notes – Nov. 15/10:

- K. Pristanski highlighted the notes.
- He added that there are 3 red flags that all pertain to Board individual evaluations.
- A lengthy discussion took place regarding assessments of others. It should not be taken personally, but merely an objective. Members felt threatened by having to judge other Board members.
- K. Pristanski noted that Atikokan General Hospital has a self-evaluation but each Board member retains his/her own evaluation. Board members felt that this was not sufficient to meet accreditation standards.
- It was suggested that an anonymous chart be created so that no one knows who specifically stands where. D. Kampela could keep track of the master list.
- The key will be in the selection of the questions.
- Dr. Laine noted that since it is an Accreditation Canada request, GDH must somehow abide.
- K. Pristanski will check with other hospitals to see if anyone else has a similar individual assessment questionnaire.
- The benefit of this questionnaire will be strengthening of the Board.
- **The CQI Team will further discuss this issue at the next meeting and bring a policy and evaluation form back to the next Board meeting.**

7.3 Quality Improvement Committee Minutes – Nov. 16/10:

- K. Pristanski highlighted the minutes.
- It was noted that the minutes have a few indicators as having no data submitted.
- K. Pristanski reported that there has been a big improvement with “no data submitted” and he reminds Managers at the Managers meeting about submitting their data on time.

7.4 Bylaw Ad Hoc committee Minutes – Nov. 23/10:

- K. Pristanski highlighted the minutes. He added that the ad hoc committee will require at least 2 more meetings in order to finish the Bylaw review.

7.5 Healthier Community Advisory Committee Minutes – Nov. 25/10:

- K. Pristanski highlighted the minutes and reported that contact has been made to tour Neill and Fisher Courts, as well as Chateau Lac in the next week or two.

7.6 Tree of Life Ad Hoc Committee:

- A. Johnston reported that the Committee has a meeting scheduled for next Monday to start preparing for the 2011 Volunteer Award. Letters will be going in the mail hopefully sometime next week.

8. MEDICAL STAFF

8.1 Physician Privileges:

- None.

9. CEO REPORT

K. Pristanski highlighted his CEO report.

- Staff Events: K. Pristanski reported that the Christmas Dinner and Dance was wonderful and a great turn out. \$550 was collected for the Harvest Centre – the hospital matched that donation.
- Ventilation Project: K. Pristanski reported that the project should be complete by January but the equipment will not be started/tested until the spring.
- Second Quarter Financial Statements: members reviewed the data and requested consistency in the figures.
- K. Pristanski highlighted the North Shore Hospital Association CEO meeting minutes. He added that it was not a very beneficial meeting (cost savings ventures were minimal due to distances) but it was a good exercise. There will be a follow-up meeting in the new year.

10. ROUND-TABLE DISCUSSION

- A. Johnston inquired about the diabetes and podiatrist services being cut back. S. Duranceau answered that to her knowledge, there have not been any cut-backs.
 - E. Mannisto thanked the Hospital for the day-timers.
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| • Dr. Laine reported that a 2 nd year medical student will be working with him in mid-January for 3-4 weeks. | |
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11. EVALUATIONS

11.1 Self-Evaluation:

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| • The summary will be reviewed at the next meeting. | |
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12. ADJOURNMENT

It was moved M.-J. Gignac and seconded by J. Bailey that the regular meeting be adjourned at 7:47 p.m.	
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