

Geraldton District Hospital
Minutes of the
Regular Board Meeting

Held in the Hospital Boardroom, Tuesday, April 6, 2010 at 6:00 p.m.

Present:	Dick Mannisto Jamie McPherson Dale Randa	Victor Chapais Audrey Johnston Dr. Laine	Willy Anton Marie-Jeanne Gignac Melanie Lankin
	Kurt Pristanski Diane Kampela (recorder)	Sylvie Duranceau	Verotchka Cheng

Regrets:	Elaine Mannisto	Deanna Thibault	Jim Bailey
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Absent:

Board Composition:	9 Elected,	4 Appointments	Total 13
Current Vacancies:	0 Elected	1 Appointments	Total 1
Board Members:	12	Present: 9	Attendance: 75%

1. CALL TO ORDER

1.1 The meeting was called to order at 6:00 p.m. by D. Mannisto, Board Chair.

- D. Mannisto welcomed the new Board member, Jamie McPherson.
- D. Mannisto reported that the invitations for the Volunteer Social have been sent out and noted that the correct date is Monday, April 19/10.
- He reminded all members of the upcoming OHA Regional 1 North West conference in Thunder Bay April 21-23/10.
- He also informed the members that the LHIN will be holding a Board meeting in Nipigon, open to the public, on Tuesday, May 25/10 and a diversity session on Wednesday, May 26/10.
- He added that the Underserved Area Program is now a new program called Northern and Rural Recruitment and Retention Initiative (NRRR Initiative). Physicians who practice in communities with a RIO score of 40 or more are eligible for the incentive fund; Greenstone has a score of 79, which is equivalent to \$113,400 to qualifying new physicians.
- He also added that Health Force Ontario now has a Post Graduate Program to recruit international medical graduates.

1.2 Monthly Board Education:

1.2.1 *Guide to Good Governance – Chapter 4*

- Chapter 4 – Duties and Obligations of Individual Directors - of the Guide to Good Governance was reviewed.
- Members thought this was an excellent review of what their duties are as Director.
- **Chapter 6, The Board's Role in Performance Management and Measurement, will be reviewed at the next meeting.**
- **D. Mannisto added that the process of the CEO's annual performance appraisal will commence at the May meeting, as well as the Board's Annual Evaluation.**

2. ADOPTION OF THE AGENDA

- D. Mannisto asked if there were any amendments to the agenda.

The following item was added:

7.5 Tree of Life Ad Hoc Committee Notes

It was moved by W. Anton and seconded by V. Chapais to approve the agenda as amended.

Carried

3. DECLARATION OF CONFLICTS OF INTEREST

None.

4. ADOPTION OF MINUTES

4.1 Regular Meeting:

D. Mannisto asked for errors or omissions to the March 2, 2010 regular Board meeting minutes.

- It was noted that in section 9. Alan "Burton's" name was misspelled; it should be "Barton".
- It was also noted that in section 10. the last bullet should have the word "assistants" after physicians.

It was moved by A. Johnston and seconded by M.-J. Gignac to accept the minutes of the March 2, 2010 meeting as amended.

Carried

4.2 Executive Committee Minutes, March 25/10:

D. Mannisto asked for errors or omissions to the March 25, 2010 Executive Committee minutes.

It was moved by Dr. Laine and seconded by V. Chapais to approve the minutes as presented.

Carried

5. BUSINESS ARISING FROM MINUTES

5.1 Strategic Planning:

- K. Pristanski reported that a memo was sent to all staff, an ad was in the newspaper, on CFNO, as well as Channel 13 for the sessions (staff and public) that took place regarding the strategic planning.
 - Good feedback was received.
 - **A report will be presented by Carl White at the May meeting and feedback will be requested.**
- The final report will be ready in time for the June meeting in order to present it at the AGM.

6. NEW BUSINESS

6.1 Invitation from Superior Greenstone Association for Community Living – Friday, April 16:

- The attached invitation is open to everyone.
- Please advise K. Pristanski or D. Kampela no later than tomorrow if you wish to attend.

6.2 "In Appreciation" Card:

- Attached was a thank you card from Marie-Jeanne Gignac for the plant the Board sent.

7. LINKAGES & PARTNERSHIPS

7.1 Geraldton Hospital Auxiliary:

- M. Lankin reported that the Penny Auction was very successful, \$2500 was raised.
- She also reported that herself, Myrna Letourneau and Dorothy Friske will be attending the Zone 12 East Spring Conference this Friday.

7.2 Quality Improvement Committee Meeting – March 10/10:

- K. Pristanski reported that the accreditation process for 2011 has already begun. Surveys for Board members (mandatory of 6 surveys) will be available in late spring or early fall.
- It was noted that there was a typo in the minutes in section 6.2. The word "restraints" did not have a "t".
- The score card was then reviewed.
- V. Cheng noted that there should never be any figures in "% Chronic Patients with new Stage 2 or Greater Skin Ulcers" with the newly formed Wound Care Committee and the new wound equipment that was purchased. However, on Acute Care one never knows what kind of wound a patient may be admitted with a skin ulcer.
- It was requested to indicate on the score card which indicators are mandated by the government.

7.3 Healthier Community Advisory Committee Meeting – March 11/10:

- K. Pristanski highlighted the minutes and noted that the Committee revised the Terms of Reference.

7.4 HCAC Terms for Reference:

- K. Pristanski highlighted the proposed changes to the Terms of Reference.

It was moved by M.-J. Gignac and seconded by M. Lankin to accept the proposed changes to the HCAC Terms of Reference as presented.

Carried

<p>7.5 Tree of Life Ad Hoc Committee Notes:</p> <ul style="list-style-type: none"> • A. Johnston highlighted the notes and the nominations that were received. • K. Pristanski noted that someone is looking for Alan Barton's family members to get consent and may be submitted next year. • D. Mannisto will attend the Social and make the presentations. 	
<p>8. MEDICAL STAFF</p>	
<p>8.1 Medical Advisory Committee Meeting – March 5/10:</p> <ul style="list-style-type: none"> • Dr. Laine highlighted the minutes. <p>It was moved by Dr. Laine and seconded by A. Johnston to accept the minutes as distributed.</p>	<p>Carried</p>
<p>8.2 Physician Privileges:</p> <p>It was moved by Dr. Laine and seconded by W. Anton to approve courtesy privileges to the attached list of physicians at the NorWest Community Health Center.</p>	<p>Carried</p>
<p>9. CEO REPORT</p>	
<p>K. Pristanski highlighted his CEO report.</p> <ul style="list-style-type: none"> • He reported that the first Reward and Recognition Social will take place on Thursday, May 20/10 at the Legion. More details to follow. • He reported that a Lien had been put on the boiler project but has since been removed. The project should be done by the end of April (6 months late). • Members reviewed the extensive list of equipment requests for 2010/11 that total \$490,642 (not including the \$727,164 that was previously approved for the phase 2 of the HVAC project). K. Pristanski recommended \$400,000. <p>It was moved by A. Johnston and seconded by M.-J. Gignac that the Board approves \$400,000 for capital plan purchases.</p> <ul style="list-style-type: none"> • Capital Plan: members reviewed the correspondence from MPP Gravelle and Minister Mathews. All agreed that lobbying efforts should continue. 	<p>Carried</p>
<p>10. ROUND-TABLE DISCUSSION</p>	
<ul style="list-style-type: none"> • Dr. Laine reported that Dr. Maria's aunt passed away; therefore she is gone to Russia. • V. Cheng reported that the Chemo Program will soon be partially resuming. Once the last nurse is done her training, the program will then fully resume. She also reported that there are no full-time nursing vacancies. The only vacancy is for a RPN part-time maternity leave. She added that the full scope of practice for RPNs will be implemented in September. • V. Chapais welcomed Jamie McPherson to the Board. • A. Johnston reported that she attended a meeting in Beardmore earlier today in regards to funding announcement. Beardmore will receive \$665,000 for a new multi-use building that will include the health center, as well as the library and a boardroom. 	
<p>11. EVALUATIONS</p>	
<p>11.1 March Self Evaluation Summary:</p> <ul style="list-style-type: none"> • The summary was reviewed. 	
<p>12. ADJOURNMENT</p>	
<p>It was moved Dr. Laine and seconded by V. Chapais that the regular meeting be adjourned at 7:04 p.m.</p>	<p>Carried</p>