

Geraldton District Hospital
Minutes of the
Regular Board Meeting

Held in the Hospital Boardroom, Tuesday, February 1, 2011 at 6:00 p.m.

Present:	Dick Mannisto Willy Anton Audrey Johnston Dr. Laine	Victor Chapais Elaine Mannisto Marie-Jeanne Gignac Melanie Lankin	Deanna Thibault Jamie McPherson Dale Randa
	Kurt Pristanski Diane Kampela (recorder)	Martine Turner	Sylvie Duranceau

Regrets: Jim Bailey

Guest: Sheila MacIntosh, Medical Student

Board Composition:	9 Elected,	4 Appointments	Total 13
Current Vacancies:	0 Elected	1 Appointments	Total 1
Board Members:	12	Present: 11	Attendance: 92%

1. CALL TO ORDER

- The Board 2010/11 annual picture was taken prior to the start of the meeting

1.1 D. Mannisto, Board Chair, called the meeting to order at 6:05 p.m.

- D. Mannisto provided a verbal report of meetings and conferences attended in the last month, as well as upcoming meetings and conferences.
- He and V. Chapais attended the Aboriginal Conference in Sudbury on January 17/11.
- On January 18/11 he attended the Region 1 Regional Council Executive Committee (RCEC) meeting in Sudbury. RCEC is composed of 13 CEOs and/or trustees from the hospitals of the North East, North Central and North West sub-regions. The RCEC amended the Region 1 Bylaws to be consistent with the OHA Bylaws. He added that the Region 1 conference will be held April 13-15/11 in Thunder Bay.
- On January 20/11 he attended an OHA webcast for Northern and Rural Health Panel.
- On January 26/11 he attended another webcast, along with K. Pristanski and some management members to discuss the Excellent Care for all Act (ECFAA) and what goes in the Quality Improvement Plan and how to report. **K. Pristanski will review the Plan and bring a copy of it to the March Board meeting.** The final Plan will have to be publicly posted by April 1/11.
- On February 3/11, D. Mannisto will be attending an OHA Member Engagement Forum, presented by Tom Closson (OHA President and CEO) and Peter Johnson (OHA Board Chair). Member satisfaction survey results will be reviewed at the Forum, as well as key issues (operating funds, health human resources) and the value of having OHA regions will be discussed.
- On February 8/11, D. Mannisto will be attending a NW LHIN Health Blue Print working group meeting. The LHIN's 10-year forecast will be reviewed.
- D. Mannisto reported that on February 9/11, there is an OHA webcast regarding the ECFAA and the Pay for Performance. Also, the senior managers will be attending. K. Pristanski and D. Mannisto are unable to attend this webcast, therefore D. Mannisto asked if other Board members can attend.

1.2 Education:

1.2.1 Guide to Good Governance – Chapter 12

- Chapter 12 – Board Committees – of the Guide to Good Governance was reviewed.
- It was noted that with the new Legislation, hospitals are required to have 3 mandatory committees; two are existing - Fiscal Advisory Committee (FAC) and Medical Advisory Committee (MAC) and a new mandatory committee was added - Quality Improvement Committee (QI).
- It was noted that committees recommend motions to the Board and the Board reviews and may accept or reject the motions.
- **Chapter 13 (Members) of the Guide to Good Governance will be reviewed at the next meeting.**

6. NEW BUSINESS

6.1 NW LHIN – Procurement, Expense and Lobbyist Directives:

- K. Pristanski noted that in the past the government provided procurement guidelines for all Broader Public Sector Agencies receiving over \$10 million funding per year. This has since been changed from guidelines to regulations and there is no minimum funding limit for hospitals.
- He added that Adam Brown will review all of the Finance Department policies and procedures to make sure they are up to standards with the new procurement regulations.

6.2 Rural & Northern Health Care Plan, Stage 1 Report:

- It was noted that according to the Report, Greenstone is not considered a remote area. Remote is defined as not being accessible by road.
- D. Mannisto reported that the government is getting feedback from the province regarding the Report. Dryden is the closest location where a feedback session will be held.
- There is also a link (survey) on the website to provide feedback.
- Discussion took place and members felt that if the Board does not respond in any way to the Report, then the Board is not doing its due diligence.
- Following the discussion, members agreed to fill out the online survey. **D. Kampela will email all members the link to the survey.**
- **It was also recommended that K. Pristanski and D. Mannisto send a letter to the Ministry.**

6.3 Governance Process Policies and Procedures (BOD-GP1 to 12):

- This item was deferred until the Bylaws have been finalized.

6.4 NW LHIN – Governance to Governance Session – Feb. 24/11:

- The session will take place in Marathon on Feb. 24 from 7:00 to 9:00 p.m. K. Pristanski will be attending. D. Randa said he would also attend and possibly J. McPherson.
- The attached survey was reviewed. It was noted that the NW LHIN continues to promote hospital integration east of Thunder Bay.

7. LINKAGES & PARTNERSHIPS

7.1 Geraldton Hospital Auxiliary:

- M. Lankin reported that the Penny Auction will take place on Saturday, March 12/11.
- Members noted the list of the Auxiliary Executive (attached), as well as the tremendous number of volunteer hours for 2010 (2065 hours). **K. Pristanski will send a thank you letter to the Auxiliary on behalf of the Board.**
- S. Duranceau noted that she has put Auxiliary information on the new website and should something require to be changed (added or deleted) please advise her.

7.2 Board of Directors CQI Team Notes – Jan. 12/11:

- K. Pristanski highlighted the minutes and score card.
 - Members reviewed the draft Individual Board Member Assessment policy, as well as the Individual Board Member Assessment form.
 - **Members were asked to complete the Assessment form and D. Kampela will compile it for review at the next meeting.**
- It was moved by A. Johnston and seconded by W. Anton to accept the Individual Board Member Assessment policy and procedure.**

7.3 Healthier Community Advisory Committee Minutes – Jan. 20/11:

- K. Pristanski highlighted the minutes, noting that a lengthy discussion took place regarding supportive housing.

7.4 Bylaw Ad Hoc Committee Minutes – Jan. 24/11:

- K. Pristanski highlighted the minutes. It was noted that the Greenstone Municipality was established in 2001, not 1997.
- Discussion took place regarding the Service Area definition for the Bylaw for corporate membership purposes only. Members agreed to define the Service Area as:

Carried

<p>-North to Ogoki -South to Caramat -East to Klotz Lake -West to Jellicoe</p> <ul style="list-style-type: none"> • Members then reviewed the Bylaw. • The Bylaw Ad Hoc Committee will have to meet again to review the noted changes. <p><i>7.5 Tree of Life Ad Hoc Nominating Committee Minutes – Jan. 24/11:</i></p> <ul style="list-style-type: none"> • K. Pristanski highlighted the notes. • He noted that further information was received for Joe Audia and that Mr. Audia played a big role in physician recruitment during his 8 years on the Board (1987/88 – 1994/95). • He also noted that Len Webb did much fundraising during his 12 years on the Board (1970-78/79). • A. Johnston added that she found an address of Jack Connell’s relatives in Nepean, Ontario. K. Pristanski followed up with a telephone call but the Connell that answered politely and adamantly responded that they were not related to any Connell’s from Geraldton. • E. Mannisto reported that her contact for further information on Ken Switzer is away for a couple of months. • A. Johnston also reported that she could not find anyone with information regarding A. E. Cave. • Discussion took place regarding the Tree of Life nominations. <p>It was moved by M. Lankin and seconded by W. Anton that the Board nominate Joe Audia and Len Webb for the Tree of Life Award.</p> <ul style="list-style-type: none"> • K. Pristanski will fill out the nomination forms and return them to the Tree of Life Committee. 	<p>Carried</p>
<p>8. MEDICAL STAFF</p>	
<p><i>8.1 Physician Privileges:</i></p> <p>It was moved by Dr. Laine and seconded by E. Mannisto to move acceptance of temporary privileges for the locums listed, as well as the temporary privileges for the physician in psychiatry.</p>	<p>Carried</p>
<p>9. CEO REPORT</p>	
<p>K. Pristanski highlighted his CEO report.</p> <ul style="list-style-type: none"> • NOSP Meeting: K. Pristanski reported that Dr. Suzanne Allain is planning another visit before the end of March. He also reported that another psychiatrist (from London) arranged through NOSP will be coming to GDH on March 3/11. • Operating Plan: K. Pristanski highlighted the attached letter from the NW LHIN and reported that funding announcements for the H-SAA will not be made until July. • Capital Plan: K. Pristanski noted that he will be attending a meeting with Christine Kaszycki on Feb. 10, as well as with mining stake holders and he will be doing a 10 minute presentation. If there is any time left following the meeting, he will give a hospital tour to those interested. He added that he wants to inform Ms. Kaszycki of the proposed expansion so she can also help to lobby for GDH with the MOHLTC. • The health and safety reports of patients, visitors and volunteers were reviewed. It was noted that some of the figures were not updated. The reports will be corrected and reviewed at the next meeting. 	
<p>10. ROUND-TABLE DISCUSSION</p>	
<ul style="list-style-type: none"> • S. Duranceau reported that one of the physiotherapists submitted her resignation. Advertising is taking place. • E. Mannisto reported that she went on the hospital website and noted how user-friendly and very informative the new site is. • W. Anton reported that the Palliative Care group volunteered 499 hours of care to residents in 2010. • Dr. Laine reported that it has been extremely busy at the hospital recently and the beds have been almost all full. K. Pristanski added that there are 5 ALC patients. • A. Johnston noted that in the Northwest Health Network meeting minutes it talks about accommodations with special rates in Thunder Bay for medical appointments. She added that the Prince Arthur and the Landmark give special discounts for medical appointments. Also, the hotels on Cumberland St. usually give out special rates. She asked if K. Pristanski could provide the follow-up information of the Network meeting to the Board. 	

11. EVALUATIONS

11.1 Self-Evaluation:

- Members were reminded to complete the evaluation so that the summary can be reviewed at the next meeting.

12. ADJOURNMENT

It was moved A. Johnston and seconded by M.-J. Gignac that the regular meeting be adjourned at 9:40 p.m.

Carried