

Geraldton District Hospital  
Minutes of the  
**Regular Board Meeting**

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Held in the Hospital Boardroom, Tuesday, May 4, 2010 at 6:00 p.m.

Present:	Dick Mannisto Elaine Mannisto Marie-Jeanne Gignac Jim Bailey	Deanna Thibault Jamie McPherson Dale Randa	Willy Anton Audrey Johnston Dr. Laine
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	Kurt Pristanski Diane Kampela (recorder)	Sylvie Duranceau	Verotchka Cheng
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Regrets:	Victor Chapais	Melanie Lankin
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Guest:	Carl White
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<b>Board Composition:</b>	<b>9 Elected,</b>	<b>4 Appointments</b>	<b>Total 13</b>
<b>Current Vacancies:</b>	<b>0 Elected</b>	<b>1 Appointments</b>	<b>Total 1</b>
<b>Board Members:</b>	<b>12</b>	<b>Present: 10</b>	<b>Attendance: 83%</b>

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## 1. CALL TO ORDER

1.1 The meeting was called to order at 5:55 p.m. by D. Mannisto, Board Chair.

- D. Mannisto welcomed Carl White, Consultant.

1.2 Strategic Planning Presentation by Carl White:

- Mr. White explained that it is one of the Board's main responsibilities to develop strategic directions of the Hospital.

- He conducted 3 general focus groups (one in each community) plus 2 staff sessions, one physician session, one partner session and one first nation session.

- He reviewed the Vision, Mission and Values of the Hospital and all were deemed to be very acceptable.

- He highlighted the 4 themes in the existing strategic plan and noted that they should continue as they are major challenges for any community but they need to be updated. Also, a fifth theme should be added; Risk Management.

- Some feedback received at the focus groups were:

-A need to better partner with NOSP although there is already a good working relationship.

-The need for additional visiting specialists, chemotherapy (recently restarted), meals on wheels (even though this was attempted on past occasions), foot care (even though the hospital already has a free foot care service to the seniors), supportive housing, and chronic disease management.

-The First Nations valued culturally sensitive programs more than just translation and a smudging room (renovations are being planned for such in conjunction with the upcoming ventilation upgrades this summer).

-Geraldton District Hospital should be renamed to Greenstone District Hospital.

- It was noted that although not all the feedback was accurate, it was what he received and reported it to the Board.

- Board members asked many questions throughout the presentation and thorough discussion followed.

- **K. Pristanski will draft a new pocket guide to present at the June Board meeting. He will also put together a Communication Plan to inform the community of the hospital's directions.**

1.3 Monthly Board Education:

*Guide to Good Governance – Chapter 6*

- Defer until the end of the meeting, time permitting.
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<p>1.4 Northern &amp; Rural Hospital Annual Conference – May 27-28/10:  <ul style="list-style-type: none"> <li>• The conference will take place in Toronto. Should any member be interested in attending, please advise D. Kampela and she will make the necessary arrangements.</li> </ul> </p> <p>1.5 North West LHIN Integration Leadership Institute – Thursday, June 9/10:  <ul style="list-style-type: none"> <li>• Greenstone should definitely be represented at this meeting and D. Mannisto and K. Pristanski are unavailable to attend. <b>This will be added to next month’s agenda as a reminder, should anyone wish to attend.</b></li> </ul> </p> <p>1.6 Diversity Session:  <ul style="list-style-type: none"> <li>• This is sponsored by the North West LHIN and will take place in Nipigon on Thursday, May 27/10. D. Mannisto and K. Pristanski are unable to attend the session. Members interested in attending are to contact D. Kampela to make the necessary arrangements.</li> </ul> </p> <p>1.7 OHA Region 1 NW Annual Convention – Verbal Reports:  <ul style="list-style-type: none"> <li>• K. Pristanski reported that all sessions were very good and interesting. He also attended the Sub-Region 1 North West OHA AGM and he is now Chair of that Committee and Myrna Letourneau is Vice-Chair.</li> <li>• Dr. Laine provided his verbal report. He reported that order sets were discussed and that the idea is to have protocols for the Emergency Departments and noted that the hospital already has such order sets in place, to a certain extent. The order sets discussed are much more extensive.</li> <li>• A. Johnston provided her verbal report noting that she attended sessions where the following topics were discussed: governance, leadership and succession planning, enterprise risks. She also noted that the presentation from NOSM was very good.</li> <li>• V. Cheng provided her verbal report, noting that she enjoyed all the discussion panels. The most important topics she attended were supportive housing, improving quality and safety outcomes, and leadership and services of excellence.</li> <li>• W. Anton provided her verbal report, noting that all sessions were very interesting. She reported that Regulation 965 is extremely important.</li> <li>• M.-J. Gignac reported that she really enjoyed all the sessions she attended.</li> <li>• D. Mannisto provided his verbal report, noting that the conference was good networking also. He attended the OHA Region 1 Executive Council meeting and noted that a report was presented by Hal Fjeldsted, Chair of the Northern Rural Panel. He briefed what Mr. Fjeldsted’s report was about (phases). That final report will be provided in the fall.</li> </ul> </p>	
<p><b>2. ADOPTION OF THE AGENDA</b></p>	
<ul style="list-style-type: none"> <li>• D. Mannisto asked if there were any amendments to the agenda. The following item was added:          6.1 National Hospice Palliative Care Week 2010  <b>It was moved by E. Mannisto and seconded by A. Johnston to approve the agenda as amended.</b></li> </ul>	<p>Carried</p>
<p><b>3. DECLARATION OF CONFLICTS OF INTEREST</b></p>	
<p>None.</p>	
<p><b>4. ADOPTION OF MINUTES</b></p>	
<p>4.1 <i>Regular Meeting:</i>          D. Mannisto asked for errors or omissions to the April 6, 2010 regular Board meeting minutes. <b>It was moved by W. Anton and seconded by M.-J. Gignac to accept the minutes of the April 6, 2010 meeting as presented.</b></p>	<p>Carried</p>
<p><b>5. BUSINESS ARISING FROM MINUTES</b></p>	
<p>5.1 <i>CEO Annual Performance Appraisal:</i>  <ul style="list-style-type: none"> <li>• Please complete and submit to D. Mannisto at your earliest convenience.</li> </ul> </p>	

**5.2 Board Annual Evaluation:**

- Please complete and return to D. Kampela.

**6. NEW BUSINESS**

**6.1 National Hospice Palliative Care Week 2010:**

- A. Johnston reported that the national hospice palliative care week is from May 2 to May 8/10.
- She reported that the week focuses on raising awareness about hospice palliative care and that it is also a time to celebrate, recognize and share the achievements of hospice palliative care throughout the nation.
- She also reported that the Hospice Northwest Palliative Care has 2 groups in Greenstone; one in Geraldton and one in Longlac.
- A. Johnston also reported that as part of the professional development week, she and W. Anton attended an International Telehealth Palliative Care Symposium for 3 half days last week.

**7. LINKAGES & PARTNERSHIPS**

**7.1 Geraldton Hospital Auxiliary:**

- The Auxiliary 2009 Annual Report was included in the Board package.
- A. Johnston reported that the membership requests were recently sent out.

**7.2 Quality Improvement Committee Meeting – April 14/10:**

- K. Pristanski highlighted the minutes and the score card. He noted that the Financial Health data is late due to staff shortage and the implementation of new payroll and financial programs.
- Discussion took place regarding Patient Access targets. This will be further discussed at the next CQI Board Team meeting.

**7.3 Nominating Committee Meeting – April 27/10:**

- K. Pristanski highlighted the minutes and noted that all 3 members whose terms are up this year have agreed to be re-elected.
- E. Mannisto spoke with Dan Levesque who is expecting someone to touch base with him regarding a position on the Board.
- At the time when D. Levesque was approached there was a vacancy on the Board. That vacancy has since been filled.
- **D. Thibault will follow up with D. Levesque and advise him of the process if he still chooses to want to become a Board member.**
- Discussion took place regarding the Annual General Meeting date.

**It was moved by W. Anton and seconded by A. Johnston that the AGM will take place on Tuesday, June 29/10 at 7:00 p.m. at the Northern Horizon Health Centre.**

**Carried**

**It was moved by D. Thibault and seconded by J. Bailey that Audrey Johnston, Dale Randa and Jamie McPherson be nominated for re-elections at the AGM.**

**Carried**

**8. MEDICAL STAFF**

**8.1 Medical Advisory Committee Meeting – April 26/10:**

- Dr. Laine highlighted the minutes.
  - V. Cheng noted the Nurses Week activities that will be taking place and thanked the Board members, on behalf of the nursing staff, for the plants delivered.
- It was moved by Dr. Laine and seconded by M.-J. Gignac to accept the minutes as distributed.**

**Carried**

**8.2 Physician Privileges:**

**It was moved by Dr. Laine and seconded by A. Johnston to approve the reappointment privileges, temporary privileges and courtesy privileges to the attached list of physicians.**

**Carried**

**9. CEO REPORT**

K. Pristanski highlighted his CEO report.

- He reported that the first Reward and Recognition Social will take place on Thursday, May 20/10 at the Legion. Tickets are free for staff and Board members and can be attained from D. Kampela.
- He reported that the boiler conversion project is almost complete. Perhaps the Board can tour the

boiler room prior to the start of the next meeting.

- Capital Plan: K. Pristanski, D. Mannisto and V. Chapais reported on the discussions they have had with the NW LHIN regarding their support or lack of support for the Emergency Department project. After much reluctance, a written response is expected. Also, they discussed the project with Maureen Judge from the MOHLTC. She gave assurance that the project was on the Ministry's list but not a high priority because the existing hospital is in good physical shape.
- D. Mannisto read an email he received from V. Chapais in regards to the capital project.
- Board members concurred that the hospital needs to find more and better reasons to approach the Ministry.
- K. Pristanski will contact the Greenstone Economic Development to get more information on the Ring of Fire to utilize to the hospital's advantage (potential population increase) for the capital project.
- It was also noted that a new ER might help with physician recruitment.
- **K. Pristanski will gather population and aboriginal growth statistics, as well as Ring of Fire information and this topic will be further discussed at the next meeting.**
- K. Pristanski reported that in the previous 2 years, GDH has donated a \$2,000 bursary to Kara Ten Hoeve who is studying to become a physician at the University of Toronto and he asked if the Board members wish to make a donation again this year.

**It was moved by E. Mannisto and seconded by W. Anton to donate \$2,000 to Ms. Kara Ten Hoeve.**

- The presentation of the bursary will be made in July when K. Ten Hoeve is doing a placement at the Hospital and a news release/picture will be placed in the paper.
- The health and safety of patients, visitors, volunteers and physicians was reviewed in detail and some clarification was requested in some areas.
- The health and safety of staff was reviewed in detail.
- K. Pristanski highlighted the CEO Goals and Objectives.
- He noted that the hospital is now advertising for physician recruitment in the Lake Superior magazine in the US because Work Force Ontario recently announced that it is now much easier for American physicians to attain an Ontario Medical License.
- S. Duranceau reported that PAIRO is now called HPRT (health professional recruitment tour).

Carried

**10. ROUND-TABLE DISCUSSION**

- D. Thibault apologized for not being able to attend the Region 1 conference in Thunder Bay last month.
- J. Bailey reported that he appreciates all that was done for him at the hospital during his illness.
- E. Mannisto thanked the Hospital for the bag she received, and all volunteers received at the Volunteer Social.
- A. Johnston inquired about the Chemo Program. V. Cheng reported that the program has partially resumed.
- **D. Mannisto reported that item 1.3 Monthly Board Education: Guide to Good Governance, Chapter 6 will be deferred until the June Board meeting.**

**11. ADJOURNMENT**

**It was moved J. Bailey and seconded by A. Johnston that the regular meeting be adjourned at 8:33 p.m.**

Carried