

Geraldton District Hospital
Minutes of the
Regular Board Meeting

Held in the Hospital Boardroom, Tuesday, October 5, 2010 at 6:00 p.m.

Present:	Dick Mannisto Elaine Mannisto Marie-Jeanne Gignac Dr. Laine	Victor Chapais Jamie McPherson Dale Randa Jim Bailey	Willy Anton Audrey Johnston Melanie Lankin
	Kurt Pristanski	Verotchka Cheng	Diane Kampela (recorder)
Regrets:	Deanna Thibault	Sylvie Duranceau	
Board Composition:	9 Elected,	4 Appointments	Total 13
Current Vacancies:	0 Elected	1 Appointments	Total 1
Board Members:	12	Present: 11	Attendance: 92%

1. CALL TO ORDER

1.1 The meeting was called to order at 6:02 p.m. by D. Mannisto, Board Chair.

1.2 Education:

1.2.1 Guide to Good Governance – Chapter 8

- Chapter 8 – The Board’s Role in Enterprise Risk Management – of the Guide to Good Governance was reviewed.
- It was noted that there are many steps involved with risk management, the majority of which are followed by the Hospital.
- The Risk Management strategies are Prevention, Preparation and Protection.
- A board requires good, strong qualities and abilities. The Nominating Committee ensures this is accomplished.
- **A copy of all GDH policy and procedure indexes will be included in next month’s Board package.**
- **Chapter 9 (Board Composition and Recruitment) of the Guide to Good Governance will be reviewed at the next meeting.**

1.2.2 North Shore Hospital Board Retreat – Verbal Reports

- A. Johnston provided a detailed verbal report of the Board Retreat. She noted that she really enjoyed the retreat. Carl White presented overviews of hospitals and their current issues (i.e.: first nations, aging at home, and other health issues). It was reported that communities really need to focus on supportive housing. Common hospital issues were also discussed. A. Johnston added that Dick Mannisto developed a policy statement that was accepted by all 5 north shore hospitals within a timeframe of 6 months.

“In collaboration with the CEO’s of the 5 LNRHA hospitals, identify, investigate and recommend to the respective boards, opportunities to share/rationalize services, where appropriate, with the intent to improve services to our hospitals and decrease overall cost”.

- Dr. Laine reported that it was a good retreat, the location, accommodation and food was excellent. He explained the process followed for physician recruitment. The physician has to be in good standings, and registered with the College of Physicians and Surgeons of Ontario. The applying physician must also have an OHIP number and provide references. Once all the information is received, the MAC reviews the applications and then recommends the physician appointment to the Board for approval.
 - W. Anton reported that she really, really enjoyed the retreat, especially the case studies. It was noted that perhaps someone should request that Bill 46 be a topic discussed at the OHA spring conference in Thunder Bay. Hopefully by then the government will have the regulations completed.
 - D. Mannisto reported that the retreat was a good networking session and concurred with all the other comments.
-

2. ADOPTION OF THE AGENDA

<ul style="list-style-type: none"> D. Mannisto asked if there were any amendments to the agenda. <p>It was moved by E. Mannisto and seconded by M.-J. Gignac to approve the agenda as presented.</p>	Carried
--	----------------

3. DECLARATION OF CONFLICTS OF INTEREST

None.	
-------	--

4. ADOPTION OF MINUTES

<p><i>4.1 Regular Meeting, September 7, 2010:</i></p> <ul style="list-style-type: none"> D. Mannisto asked for errors or omissions to the September 7, 2010 regular Board meeting minutes. <p>It was moved by A. Johnston and seconded by W. Anton to accept the minutes of the September 7, 2010 meeting as amended.</p>	Carried
---	----------------

5. BUSINESS ARISING FROM MINUTES

<p><i>5.1 Congratulatory Letter to Laura Kokocinski:</i></p> <ul style="list-style-type: none"> A congratulatory letter was sent to Laura Kokocinski. It was attached for member information. <p>• D. Mannisto reported that copies of the Hospital's Strategic Plan and the Community Economic Impact of GDH Emergency Department Relocation Proposal Report were sent to the LHIN's Board Chair. D. Mannisto talked with several LHIN Board members at Ron Saddington's retirement social and they all noted that they had not received copies of the Plan nor the Report.</p> <p>• Succession Planning: a short discussion took place and a questionnaire will be sent out to all Board members to see if they wish to consider taking an Executive position. The results will be reviewed by the Nominating Committee.</p> <p><i>5.2 Marketing Proposal Rebranding – Follow-up:</i></p> <ul style="list-style-type: none"> A very lengthy discussion/debate took place regarding rebranding of the Hospital. It was reported that Terrace Bay did a rebranding and GDH should consider doing likewise. It was also reported that this issue should go to a referendum because the Board members seem to have a problem agreeing on this very sensitive issue. This issue was looked at in the past (2006) and staff did a petition not to change the name of the hospital; therefore the issue was dropped. However, the staff were not approached by a professional branding company. K. Pristanski suggested inviting a Fire Dog representative at our next meeting to be made aware of how they would proceed with the focus groups and then the Board members may be more comfortable pursuing this issue. However, there would be a cost associated with this request. Members were in agreement. <p>It was moved by J. McPherson and seconded by J. Bailey to request a representative from Fire Dog to attend the next meeting for further rebranding discussion.</p> <p><i>5.3 Board Committees and Representatives 2010/11:</i></p> <ul style="list-style-type: none"> D. Randa reported that he wishes to remain on the Governance Accreditation Team. 	Carried
---	----------------

6. NEW BUSINESS

<ul style="list-style-type: none"> None. 	
---	--

7. LINKAGES & PARTNERSHIPS

<p><i>7.1 Geraldton Hospital Auxiliary:</i></p> <ul style="list-style-type: none"> M. Lankin reported that the Auxiliary meetings have resumed following the summer break. She also reported that the Annual Bake Sale will take place on October 23/10 at McLeod's True Value. <p><i>7.2 Quality Improvement Committee Minutes:</i></p>	
--	--

<ul style="list-style-type: none"> ● K. Pristanski highlighted the September 15/10 minutes. ● J. McPherson requested a list of CQI acronyms. D. Kampela will make a list and distribute at the next meeting. ● It was requested to “grey scale” the indicators on the score card that are off target. ● K. Pristanski noted that a few Board members are still needed to fill out the Accreditation surveys. D. Kampela will contact the members who haven’t already filled out a survey and set another date for an evening session. 	
<p>8. MEDICAL STAFF</p>	
<p><i>8.1 Medical Advisory Committee Minutes – Sept. 9/10:</i></p> <ul style="list-style-type: none"> ● Dr. Laine highlighted the minutes and specifically highlighted the section regarding the psychiatric patients (Form 1) and the process required for security with such patients. <p><i>8.2 Physician Privileges:</i></p> <p>It was moved by Dr. Laine and seconded by V. Chapais to approve the Locum Tenens privileges of the listed physician and Courtesy privileges of the listed physician.</p>	<p>Carried</p>
<p>9. CEO REPORT</p>	
<p>K. Pristanski highlighted his CEO report.</p> <ul style="list-style-type: none"> ● Staff Events: K. Pristanski reported that tickets are now on sale for the Christmas Dinner and Dance. Tickets must be picked up and paid for in person and the \$10/person will be reimbursed at the door. ● Boiler Conversion Project Update: the inspection is now complete and a certificate was received. There are still some holdbacks to be paid. K. Pristanski hopes to have the final costs for next months meeting. ● Ventilation Project: K. Pristanski reported that this project is under budget and will hopefully be completed by December 1, 2010. ● First Quarter Financial Statement: the Hospital currently has a surplus of \$146,940. ● CEO Goals and Objectives: <p>-Supportive Housing: this issue was also discussed at the Board Retreat. This will be looked at district-wide, not just locally.</p> <p>-NOSP psychiatry services: since Dr. Remus no longer comes to GDH, there is extra money that can be utilized to pay for psychiatry services for one day/month. NOSP currently has a psychiatrist that visits from London but is only here usually one day/month. K. Pristanski and V. Cheng are meeting with NOSP staff on October 21 to further discuss this possibility.</p> <p>-CCAC physiotherapy services: GDH will have a 3rd PT starting in January and talks already took place with CCAC to sub-contract the new PT services one day/week.</p> <ul style="list-style-type: none"> ● It was requested to look into podiatry services for non-diabetic patients. K. Pristanski will investigate this possibility. 	
<p>10. ROUND-TABLE DISCUSSION</p>	
<ul style="list-style-type: none"> ● V. Cheng, DON, reported that there are no nursing vacancies. One casual RPN has been hired and one casual RN has been interviewed. She added that GDH will be attending a career fair at Confederation College on October 20 and another at Lakehead University on October 21. She also reported that the chemo program will be fully resumed by the end of October. She added that the LHIN is holding a meeting on October 15/10 with all health care providers. ● K. Pristanski reported that if Board members wish to attend the LHIN’s October 15 meeting, they are welcomed to. D. Kampela will forward the invitation to all members. He reported that S. Duranceau and Brenda Abraham attended the PAIRO tour last week and 6 cities were visited in 8 days. No Physician Assistants visited the hospital’s booth. There were a few physicians interested in locuming. S. Duranceau will provide a more thorough report next month. ● A. Johnston reported that the flu clinics will take place in Greenstone the week of October 18. ● D. Mannisto noted the memo distributed before the meeting regarding Dr. Bell. He added that a DON report at the Board meeting is very important. He thanked V. Cheng for her informative reports. 	
<p>11. EVALUATIONS</p>	
<p><i>11.1 Self-Evaluation:</i></p> <ul style="list-style-type: none"> ● The summary will be reviewed at the November meeting. 	

12. ADJOURNMENT

It was moved A. Johnston and seconded by D. Randa that the regular meeting be adjourned at 7:30 p.m.

Carried
