



Hospital Annual Planning Submission

2013 - 2014

March 5, 2013



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Executive Summary

2013 – 2014

The Fiscal Advisory Committee (FAC) faced several challenges such as:

- Zero percent funding increase from the LHIN/MOHLTC
- 8.95% salary increase for physiotherapy aide
- 3.00% salary increase for RPNs
- 2.75% salary increase for RNs
- 0% salary increase for CAW
- Unknown salary increases for CUPE – assumed zero
- Unknown salary increases for non-union – assumed zero

Fortunately, there have been some decreased expenses to help offset some of the above cost increases, such as:

- Decreased building utility costs because of improvements made to the HVAC systems
- Decreased benefit cost because of the regional tendering of benefit services
- Decreased salary costs in the housekeeping department due to staffing restructuring during the 2012/13 fiscal year.
- Increased revenue because of tendering for a new investment manager
- Increased patient revenue because of increased ALC days

Overall, the Geraldton District Hospital is pleased to submit a Hospital Annual Planning Submission with a nominal surplus of \$9,738.

HOSPITAL ANNUAL PLANNING SUBMISSION
2013/14

Budgeted Full-Time Equivalent by Department

Department	05/06	06/07	07/08	08/09	09/10	10/11	11/12	12/13	13/14	Comments
Nursing - Medical	16.80	16.80	16.80	16.80	16.80	16.80	16.60	16.60	16.60	
Nursing - LTC	15.90	15.90	16.90	17.10	17.10	17.70	18.60	18.60	18.60	
Nursing - ER	5.20	5.20	5.30	5.80	5.30	5.30	5.30	5.40	5.40	
Nursing - TM	1.00	1.00	1.00	1.00	1.00	1.00	1.20	1.50	1.50	
TOTAL Nursing	38.90	38.90	40.00	40.70	40.20	40.80	41.70	42.10	42.10	
Laboratory	4.90	4.90	4.90	4.90	4.80	4.80	4.80	4.80	4.80	
Radiology	2.10	2.10	2.10	2.40	2.40	2.40	2.40	2.40	2.40	
Pharmacy	1.20	1.50	1.30	1.30	1.30	1.30	1.30	1.30	1.30	
Rehabilitation	3.00	3.00	3.20	4.00	4.00	4.40	4.00	4.00	4.00	
TOTAL Amb. Care	11.20	11.50	11.50	12.60	12.50	12.90	12.50	12.50	12.50	
Mat. Mgmt/CSR	1.20	1.20	1.60	1.60	1.60	1.60	1.70	1.70	2.00	
Housekeeping	7.20	7.20	7.20	8.00	8.40	7.20	7.20	7.20	7.00	
Laundry/Linen	1.20	1.20	1.20	1.20	1.20	1.40	1.40	1.40	1.40	
Food Services	5.90	6.40	6.80	6.80	6.70	7.80	8.25	8.25	8.25	
Plant Maintenance & Operations	2.20	2.70	3.20	4.20	4.20	4.20	4.20	4.20	4.20	
TOTAL Support Services	17.70	18.70	20.00	21.80	22.10	22.20	22.75	22.75	22.85	
Administration	10.60	10.60	10.60	9.00	8.60	8.60	8.60	8.60	8.60	
Nursing Administration	2.00	2.50	2.50	2.50	2.50	2.50	2.50	2.50	2.50	
Admit. & Ward Clerks	4.80	4.80	4.80	4.85	4.85	4.85	5.40	5.40	5.40	
Health Records	2.20	2.20	2.50	3.50	3.50	3.50	3.20	3.20	3.20	
District Lab Program	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	
Temp. QI Coordinator							0.30	0.00	0.00	
TOTAL Other	20.60	21.10	21.40	20.85	20.45	20.45	21.00	20.70	20.70	
GRAND TOTAL	88.40	90.20	92.90	95.95	95.25	96.35	97.95	98.05	98.15	

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Budgeted Salaries by Department

Department	2012/13	2013/14	Comments
Nursing - Acute Care	\$1,171,851	\$1,200,650	
Nursing - Long-Term Care	\$965,378	\$983,631	
Nursing - Emergency	\$438,769	\$450,496	
Nursing-Out-Patient (Telemedicine)	\$111,870	\$116,539	
TOTAL Nursing	\$2,687,868	\$2,751,316	
Laboratory	\$374,598	\$374,598	
Radiology	\$208,530	\$208,530	
Pharmacy	\$70,277	\$72,368	
Physiotherapy	\$271,740	\$273,600	
TOTAL Amb. Care	\$925,145	\$929,096	
Materials Management + CSR	\$75,888	\$89,280	
Housekeeping	\$330,432	\$318,141	
Laundry/Linen	\$55,205	\$55,205	
Food Services	\$366,535	\$366,535	
Plant Maintenance & Operations	\$237,163	\$240,067	
TOTAL Support Services	\$1,065,223	\$1,069,228	
Administration	\$606,010	\$602,938	
Nursing Administration	\$203,610	\$206,214	
Admitting & Ward Clerks	\$250,626	\$250,626	
Health Records	\$156,944	\$156,944	
District Lab Program	\$84,000	\$84,000	
TOTAL Other	\$1,301,190	\$1,300,722	
GRAND TOTAL	\$5,979,426	\$6,050,362	1.2% increase

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Other Expenses

Particular	2012/13	2013/14	Comments
Employee Benefits	\$1,549,000	\$1,516,000	
Employee Future Benefits	\$41,000	\$45,000	
Medical Staff	\$163,000	\$165,000	
Med. Surg. Supplies	\$101,000	\$121,000	
Drugs	\$140,000	\$130,000	
Depreciation Equipment	\$345,000	\$325,000	
Bad Debts	\$10,000	\$10,000	
TOTAL Other	\$2,349,000	\$2,312,000	

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Budgeted Supplies by Department

Department	2012/13	2013/14	Comments
Nursing - AC & Social Work	\$75,500	\$79,500	
Nursing - Long-Term Care	\$98,000	\$108,000	
Nursing - Emergency	\$45,000	\$46,000	
Nursing - Out-Patient (includes foot care & telehealth)	\$20,000	\$17,500	
TOTAL Nursing	\$238,500	\$251,000	
Laboratory	\$242,000	\$240,000	
Radiology (includes ultra-sound)	\$66,000	\$65,000	
Pharmacy	\$6,000	\$5,000	
Physiotherapy & OT	\$34,000	\$32,000	
TOTAL Amb. Care	\$348,000	\$342,000	
Materials Management + CSR	\$40,000	\$40,000	
Housekeeping	\$60,000	\$62,000	
Laundry/Linen	\$22,000	\$22,000	
Food Services & Nutrition	\$210,000	\$214,000	
Plant Maintenance & Operations	\$468,000	\$458,000	
TOTAL Support Services	\$800,000	\$796,000	
Administration (IT, HR, IC, OH, etc.)	\$436,000	\$430,000	
Nursing Administration	\$10,000	\$10,000	
Admitting	\$3,000	\$3,000	
Health Records	\$23,000	\$23,000	
District Lab Program	\$39,400	\$38,000	
House Rentals and Clinic	\$122,000	\$122,000	
TOTAL Other	\$633,400	\$626,000	
GRAND TOTAL	\$2,019,900	\$2,015,000	

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Purchased Services by Department

Department	2012/13	2013/14	Comments
Nursing - Acute Care	\$7,000	\$7,000	
Nursing - Long-Term Care Nurse Practitioner	\$6,000	\$6,000	
Nursing - Emergency O.P.P.	\$10,000	\$10,000	
Nursing-Out-Patient (Telehealth) Nursing-Out-Patient (Foot Care)	\$5,000	\$5,000	
TOTAL Nursing	\$28,000	\$28,000	
Laboratory			
Radiology Radiology - Dictation	\$15,000	\$12,000	
Pharmacy Pharmacy Consultant	\$13,000	\$10,000	
Physiotherapy			
TOTAL Amb. Care	\$28,000	\$22,000	
Materials Management + CSR			
Housekeeping			
Laundry/Linen			
Food Services			
Plant Maintenance & Operations Bio Medicine	\$14,000	\$14,000	
TOTAL Support Services	\$14,000	\$14,000	
Administration - IT	\$2,000	\$2,000	
Administration - Finance	\$30,000	\$30,000	
Administration - HR and OH	\$8,000	\$14,000	
Nursing Administration			
Admitting & Ward Clerks			
Health Records			
District Lab Program			
Security	\$58,240	\$59,000	
TOTAL Other	\$98,240	\$105,000	
GRAND TOTAL	\$168,240	\$169,000	

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REVENUE	2012/13	2013/14	Comments
MOHLTC Base Allocation	\$9,301,107	\$9,301,100	
MOHLTC One-Time Funding	\$40,000	\$40,000	
In-Patients (out of province/country)	\$10,000	\$10,000	
Co-Payments (ccc, LTC & ALC)	\$450,000	\$470,000	
Differential (semi and private)	\$0	\$0	
Out-Patients (radiology, u/s, WSIB)	\$215,000	\$215,000	
Ambulance	\$8,000	\$12,000	
Food Services	\$25,000	\$25,000	
Rental Income	\$112,000	\$90,000	
Interest Income	\$60,000	\$80,000	
Amortization Equipment Grants	\$95,000	\$93,000	
Other Hospital Recoveries	\$210,000	\$220,000	
	<u>\$10,526,107</u>	<u>\$10,556,100</u>	
EXPENSES			
Salaries & Wages	\$5,979,426	\$6,050,362	
Employee Benefits	\$1,549,000	\$1,516,000	
Employee Future Benefits	\$41,000	\$45,000	
Medical Staff Remuneration	\$163,000	\$165,000	
Medical & Surgical Supplies	\$101,000	\$121,000	
Drugs	\$140,000	\$130,000	
Amortization - Major Equipment	\$345,000	\$325,000	
Bad Debts	\$10,000	\$10,000	
Other - Supplies	\$2,019,900	\$2,015,000	
Purchased Services	\$168,240	\$169,000	
	<u>\$10,516,566</u>	<u>\$10,546,362</u>	
Surplus (Deficit) Net	\$9,541	\$9,738	
Other Votes			
Municipal Taxes	\$0	\$0	
Hospital On-Call Coverage	\$0	\$0	
Nakina	\$0	\$0	
Surplus (Deficit) Gross	\$9,541	\$9,738	