

Geraldton District Hospital  
Minutes of the  
Regular Board Meeting

Held in the Hospital Boardroom, Tuesday, January 10, 2012 at 6:00 p.m.

Present: Voting	Deanna Thibault Willy Anton Audrey Johnston Melanie Lankin	Victor Chapais Shirley Tyance Marla Michel (teleconference) Chico Tschajka	Jamie McPherson Dick Mannisto (teleconference) Dale Randa
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Non-Voting	Dr. Laine Sylvie Duranceau	Kurt Pristanski Diane Kampela (recorder)	Kelly Elliott
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Regrets:  
Voting

Regrets:  
Non-Voting

<b>Board Composition:</b>	<b>9 Elected</b>	<b>2 Appointments</b>	<b>Total 11</b>
<b>Current Vacancies:</b>	<b>0 Elected</b>	<b>1 Appointments</b>	<b>Total 1</b>
<b>Total Board Members (voting):</b>	<b>11</b>	<b>Present: 11</b>	<b>Attendance: 100%</b>

## 1. CALL TO ORDER

1.1 The meeting was called to order at 6:06 p.m., by the Chair, Deanna Thibault.  
 ● D. Thibault read a bulletin from Tom Closson noting that he taped an episode of "The Agenda with Steve Paikin", which will focus on public sector salaries and executive compensations. The episode will air this evening at 8:00 p.m. and again at 11:00 p.m., EST on TVO.

1.2 Correspondence:

### 1.2.1 Letter from Michael Gravelle

● Members read the attached letter from Michael Gravelle, thanking the Board and GDH for their gracious congratulatory letter regarding his re-election.

1.3 Board Education: Guide to Good Governance, Second Edition, Chapter 2:

- Members reviewed Chapter 2, Hospital Accountability and Stakeholder Relations.
- Members all concurred that the Hospital is very transparent. The Hospital website contains a considerable amount of information. There is also much information posted throughout the Hospital.
- **Chapter 3, Governance Models, will be reviewed next month.**

## 2. ADOPTION OF THE AGENDA

- D. Thibault asked if there were any amendments to the agenda.
- A. Johnston noted that the Executive Limitations policies and procedures were not included on the agenda. **They will be reviewed next month, along with the Governance Process policies and procedures. It was moved by A. Johnston and seconded by W. Anton to approve the agenda as presented.**

**Carried**

## 3. DECLARATION OF CONFLICTS OF INTEREST

- None.

## 4. ADOPTION OF MINUTES

4.1 Regular Meeting, December 6, 2011:

- D. Thibault asked for errors or omissions to the December 6, 2011 regular Board meeting minutes.
- In section 1.3, Board of "Governance" should be Board of "Directors".
- D. Mannisto clarified that in section 5.4, the Consultant's name was not Nikki Smith. **K. Pristanski will get**

<p><b>the Consultant's name.</b></p> <ul style="list-style-type: none"> <li>It was requested to spell out the acronyms for CNO, CCS, RAI and NOSM.</li> </ul> <p><b>It was moved by V. Chapais and seconded by S. Tyance to accept the minutes as amended.</b></p>	<b>Carried</b>
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**5 BUSINESS ARISING FROM MINUTES**

<p><i>5.1 Board Planning and Cycle Agenda Control</i></p> <ul style="list-style-type: none"> <li>The revised Cycle Agenda Control was redistributed and members found it to be satisfactory.</li> </ul> <p><i>5.2 Congratulatory Letter to Dorothy Friske:</i></p> <ul style="list-style-type: none"> <li>Members reviewed the congratulatory letter for her new position on the HAAO Executive.</li> </ul> <p><i>5.3 NOSM Letter re: GDH Bursary:</i></p> <ul style="list-style-type: none"> <li>Members reviewed the letter that declined further donation.</li> </ul>	
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**6. NEW BUSINESS**

<ul style="list-style-type: none"> <li>No new business.</li> </ul>	
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**7. LINKAGES & PARTNERSHIPS**

<p><i>7.1 Geraldton Hospital Auxiliary:</i></p> <ul style="list-style-type: none"> <li>M. Lankin briefly highlighted the attached Hospital Auxiliaries Association of Ontario (HAAO) statistics.</li> <li>She also reported that the annual Penny Auction sale will take place on Saturday, February 25/12 at the Legion from 2:00 to 4:00 p.m.</li> </ul> <p><b>It was moved by M. Lankin and seconded by W. Anton that the Report from the Geraldton Hospital Auxiliary be accepted.</b></p>	<b>Carried</b>
<p><i>7.2 Board QI Notes and Score Card – Dec. 7/11:</i></p> <ul style="list-style-type: none"> <li>K. Pristanski highlighted the attached notes and score card, noting that minor adjustments have been made to the score card since it was distributed.</li> <li>Members inquired what Eldcap stood for. <b>K. Pristanski replied that it is the acronym for Long-Term Care Residence and he will follow up with the exact wording.</b></li> </ul> <p><b>It was moved by D. Mannisto and seconded by C. Tschajka that the Report from the Board QI Notes be accepted.</b></p>	<b>Carried</b>
<p><i>7.3 Quality Improvement Committee Minutes – Dec. 14/11:</i></p> <ul style="list-style-type: none"> <li>A. Johnston highlighted the minutes.</li> <li>J. McPherson reported that he would like to meet with Dave Stenlund to discuss PMPs. <b>K. Pristanski will speak to D. Stenlund and a meeting will be set up.</b></li> <li>Members were impressed with the new improvement initiatives for LTC and chemotherapy, as well as the new integration indicators.</li> <li>A typo was noted in section 8.1. She will “at” should be she will “add”.</li> </ul> <p><b>It was moved by A. Johnston and seconded by J. McPherson that the Report from the Quality Improvement Committee be accepted.</b></p>	<b>Carried</b>
<p><i>7.4 Board Tree of Life Ad Hoc Committee – Jan. 3/12:</i></p> <ul style="list-style-type: none"> <li>K. Pristanski highlighted the notes noting that the Committee suggested not to bother trying to attempt to contact Board members from the 40's, 50's or 60's as they are difficult to find and if family members are found they have difficulty remembering any significant contribution made to the Hospital. Considerable time was spent last year with very little success.</li> <li>J. McPherson provided K. Pristanski with contact information for Ken Switzer.</li> <li>Discussion took place regarding the Board Chair plaques. Some members would like the public to have access to see the plaques but the boardroom is not meant for the public. It was decided to have the plaques in the lobby during the Tree of Life presentation.</li> <li>D. Mannisto declared a conflict.</li> <li>Members discussed having plaques for Chiefs of Staff. <b>K. Pristanski will make the arrangements.</b></li> </ul>	

<b>It was moved by A. Johnston and seconded by C. Tschajka that the notes from the Tree of Life Ad Hoc Committee be accepted.</b>	<b>Carried</b>
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<b>It was moved by M. Lankin and seconded by V. Chapais that the Board accept the nomination of Dick Mannisto for the Tree of Life award.</b>	<b>Carried</b>
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**8. MEDICAL STAFF**

<p><i>8.1 Physician Privileges:</i>  <b>It was moved by W. Anton and seconded by V. Chapais to move acceptance of the Locum tenens for Dr. Hargassner, Dr. Partridge and Dr. MacGillivray, as recommended by the Medical Advisory Committee.</b></p>	<b>Carried</b>
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<p><i>8.1 Medical Advisory Committee Meeting Minutes – Jan. 4/12:</i>  <ul style="list-style-type: none"> <li>• Dr. Laine highlighted the minutes, noting that medical quality improvement score cards were thoroughly reviewed, as well as Transfusion Medicine, Point of Care and Credential reports.</li> </ul> <b>It was moved by A. Johnston and seconded by S. Tyance to accept the minutes of January 4/12 as received.</b></p>	<b>Carried</b>
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**9. CHIEF NURSING OFFICER (CNO) REPORT**

<ul style="list-style-type: none"> <li>• K. Elliott highlighted her CNO report, noting that there has been staffing changes since the distribution of her report. One full-time RN has been hired.</li> <li>• K. Elliott also reported that she will be investigating one-time costs and operating costs for Holter monitoring. This would be a great service for the Greenstone communities.</li> </ul> <b>It was moved by C. Tschajka and seconded by M. Lankin that the Report from the CNO be accepted.</b>	<b>Carried</b>
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**10. CHIEF CLINICAL SERVICES (CCS) REPORT**

<ul style="list-style-type: none"> <li>• S. Duranceau highlighted her CCS report.</li> <li>• Members reviewed the French Language Services (FLS) Plan.</li> </ul> <b>It was moved by W. Anton and seconded by D. Randa that the Board of Directors approve the French Language Services Implementation Plan.</b>	<b>Carried</b>
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<ul style="list-style-type: none"> <li>• M. Michel reported that over 200 people took the Accessibility training course given by the Thunderbird Friendship Centre. More training will take place in the near future.</li> </ul> <b>It was moved by M. Lankin and seconded by J. McPherson that the Report from the CCS be accepted.</b>	<b>Carried</b>
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**11. CEO REPORT**

<p>K. Pristanski highlighted his CEO report.</p> <ul style="list-style-type: none"> <li>• Staff Events: K. Pristanski thanked the Board of Directors for supporting the Christmas dinner and dance. He also reminded all members of the upcoming Curling Funspiel to be held on Saturday, January 21/12. Contact K. Pristanski or D. Kampela to register.</li> <li>• North of Superior Counselling Programs (NOSP): As Chair of NOSP, D. Randa also elaborated on the meeting that was held December 15/11 regarding mental health and addiction services, noting that the LHIN will be having a follow-up meeting with the psychiatrists, Thunder Bay Regional Health Sciences Centre and St. Joseph's Care Group.</li> <li>• A typo was noted in item 6; "personal" should be "personnel".</li> <li>• K. Pristanski reported that he met with Nancy Proteau from the Municipality because one-time funding has been announced from the province for a new Affordable Housing Program. The Municipality will send the government a letter stating that GDH, CCAC and VON are interested in working together for a housing program. The deadline for the application is March 31/12. The funding comes from the government and is going to the DSSAB Boards. Thunder Bay District will receive \$4,487,472 over the next couple years to improve and expand existing buildings. An elevator and small addition is needed at Neill Court.</li> <li>• M. Lankin thanked the Hospital for their donation to Want a Pet?.</li> </ul> <b>It was moved by S. Tyance and seconded by M. Lankin that the Report from the CEO be accepted.</b>	<b>Carried</b>
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## 12. ROUND-TABLE DISCUSSION

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| <ul style="list-style-type: none"><li>• D. Mannisto reported that Deb Matthews was at the OHA Board meeting in December and she reported that the LHINs are not going to go away! He also reported that the Region 1 Council Executive Committee, which has 13 representatives, is working on a presentation to the Northern MPPs regarding important information to the North.</li><li>• K. Elliott thanked the Ladies Auxiliary for the purchase of a new chemotherapy chair. A group photo was taken earlier today.</li><li>• A. Johnston inquired about the Vancouver conference that Reward and Recognition Team members will be attending. It was noted that this will be a terrific learning experience for those who attend. She also added that this evening's meeting was a good meeting.</li><li>• W. Anton reported that it was a good meeting.</li><li>• J. McPherson noted that a cable cover should be purchased for the teleconference cables for health and safety purposes. <b>K. Pristanski will get one purchased.</b></li></ul> |  |
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## 13. BI-MONTHLY MEETING EVALUATION

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| <ul style="list-style-type: none"><li>• Members reviewed the attached evaluation summary.</li></ul> |  |
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## 14. TERMINATION OF REGULAR BOARD MEETING

<p><b>It was moved J. McPherson and seconded by A. Johnston that the regular meeting be adjourned at 7:47 p.m.</b></p>	
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**Carried**