



## Board Member Opportunity

**Position Title: Board Member- Francophone**

**Time requirements:** Five (5) to ten (10) hours per month (meetings, preparations, events)

**Term:** Three year Term

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### Directors Duties:

The Board of Directors (the Board) shall govern and oversee the management of the affairs of the Geraldton District Hospital (the Corporation) and may exercise all such other powers and do all such acts and things as the Corporation, by its charter or otherwise authorized to exercise and do.

1. The Board shall be responsible, without limitation to:

- A. Develop and review, on a regular basis , the Mission, Vision and Values and the strategic plan of the Hospital in relation to the provision, within available resources, of appropriate programs and services in order to meet the needs of the community.
- B. Work collaboratively with other stakeholders in meetings the needs of the community.
- C. Establish procedures for monitoring compliance with the requirements of the Public Hospital Act, the bylaws of the Hospital and other applicable legislation.
- D. Establish policies and procedures to provide the framework for the management and operation of the Hospital.
- E. Establish the selection process of the appointment of the Chief Executive Officer and appoint the Chief Executive Officer in accordance with the process and ensure the ongoing evaluation of the Chief Executive Officer.
- F. Delegate responsibility and associated authority to the Chief Executive Officer for the management and operation of the Hospital and required accountability to the Board.
- G. Appoint the Chief of Staff in accordance with the provisions of this policy and ensure the ongoing evaluation of the Chief of Staff.
- H. Delegate responsibility and associated authority to the Chief of Staff for the supervision of the practice of medicine and dentistry in the Hospital and require accountability to the board.
- I. Appoint and re-appoint physicians to the medical staff and dentists to the dental staff of the Hospital and delineate the respective privileges after considering the recommendations of the Medical Advisory Committee, in accordance with legislative and By-law requirements.
- J. Through the medical and dental staff organization, assess and monitor the acceptance by each member of the medical and dental staff of their responsibility to the patient and to the Hospital concomitant with the privileges and duties of the appointment and with the Bylaws of the Hospital.
- K. Ensure that staff and facilities are appropriate for the services provided.
- L. Ensure that quality improvement, risk management and utilization review methods are establish for the regular evaluation of the quality of care, and that all Hospital services are regularly evaluated in relation to best practices and require accountability on a regular basis.
- M. Review regularly the functioning of the Hospital in relation to the objects of the Corporation, as stated in the letters patent, supplementary letters patent and the By-laws and demonstrate accountability for its responsibility to the annual meeting of the Corporation.

- N. Approve the annual budget.
- O. Establish an investment policy consistent with the provisions of this Bylaw.
- P. Recruit individuals as Directors who are knowledgeable, skilled, committed and representatives of the community served.
- Q. Ensure an environment within the Board which encourages open and frank discussion and respect for the expression of differing viewpoints.
- R. Respect for the expression of differing viewpoints review and revise governance policies, processes and structures as appropriate.

**General Qualities of Directors:**

1. Commitment to the vision, mission and core values of the Corporation.
2. Ability to work as a member of a team.
3. Respect for the views of others.
4. Ability to be objective when reviewing and discussing issues.
5. Recognition of the time commitment and energy necessary to perform the role of a Director.
6. Enthusiasm and capacity for resolving challenging issues.
7. Integrity and the absence of conflicts of interest.
8. Understanding of the range of obligations and constraints imposed upon Directors of Corporations.
9. Sensitivity to and willingness to understand the unique cultural and support requirements of individuals and special communities served by the Hospital.
10. Commitment to continuing education.
11. No employee of the Hospital shall be eligible for election or appointment to the Board.
12. As a Board member, you must read and agree to comply with the 4 noted documents. Signatures required for the following:
  - ✓ Board Members' Roles and Responsibilities
  - ✓ Confidentiality Agreement
  - ✓ Director Declaration of Consent
  - ✓ Code of Conduct

**Qualification of Directors**

No person shall be qualified for election or appointment as a Director if he or she:

1. Is less than Eighteen (18) years of age
2. Has a status of bankrupt
3. Does not have their principal residence or carry on a business within the area served by the Corporation as established by the Board from time to time.

Please Submit application by email by 1600 hours on Tuesday June 30<sup>th</sup> to the attention of:

**Jena Goulet**  
**Executive Assistant to the CEO**  
[Jgoulet@geraldtondh.com](mailto:Jgoulet@geraldtondh.com)