Geraldton District Hospital

Annual General Meeting Minutes

**Held at the Northern Horizon Health Centre**

**Geraldton, Ontario**

**Tuesday, June 25, 2013 at 7:00 p.m.**

**Present:** Audrey Johnston, Willy Anton, Jamie McPherson, Dr. Laine, Chico Tschajka, Victor Chapais, Melanie Lankin, Kurt Pristanski, Sylvie Duranceau (recorder), Myrna Letourneau, Heather Liscomb

**Opening:** The meeting opened at 7:00 p.m. with V. Chapais in the Chair.

**Welcome:** Members were welcomed to the meeting.

**Quorum:** K. Pristanski, the Secretary, announced that there were sufficient members present to conduct the meeting.

**Approval of Agenda:** V. Chapais asked if there were any amendments to the agenda.

It was moved by A. Johnston and seconded by W. Anton that the agenda of the June 25, 2013 Annual General Meeting of the Geraldton District Hospital be approved as received. **Carried.**

**Approval of Minutes:** V. Chapais gave members time to read the minutes then asked if there were any errors or omissions.

 It was moved by M. Lankin and seconded by C. Tschajka that the minutes of the June 26, 2012 Annual General Meeting of the Geraldton District Hospital be approved as received. **Carried.**

**Reports: Report of the Board Chair**

 V. Chapais read his report, highlighting:

 -transparency and the many documents on the Hospital’s website ([www.geraldtondh.com](http://www.geraldtondh.com))

 -continued efforts to attain approval from the Ministry of Health and Long-Term Care for relocation of the Emergency Department

 **Report of the Chief Executive Officer**

K. Pristanski read his report, highlighting:

-achievements in human resources, programs and services, building improvements, quality improvements and partnerships

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 **Report of the Chief of Medical Staff**

Dr. Laine read his report, highlighting:

-two new additions to the medical staff; Dr. Hamilton and Dr. Hargassner

 **Report of the Geraldton District Hospital Auxiliary**

 M. Letourneau’s highlighted her report and noted that it was for 2012. She also noted the new logo with its explanation and

 contributions to the residents, equipment purchased and hard work of all volunteers.

 ***Report of the Treasurer***

 J. McPherson read his report, highlighting:

 -the change in accounting standards

-a surplus of $55,217, which is added to the Hospital’s reserves that funds future equipment purchase and renovation projects

It was moved by C. Tschajka and seconded by A. Johnston that the 5 Reports be adopted as received. **Carried:**

 **Review Financial Statements**

 -J. McPherson noted the following:

-The McCausland Hospital paid back their loan with interest

-Ambulance and bad debts have been cleaned up

-The inventory was completed late and adjusted to reflect the amounts by the deadline

-A few payroll sheets were not signed and corrective action was implemented

-C. Tschajka asked for clarification on the comparative information. J. McPherson responded that the government mandated new accounting standards and the auditors did not go back to adjust the previous year’s records.

-C. Tschajka inquired about the cash surplus. J. McPherson responded that it is the amount of money left from operations at the end of the fiscal year. It was added to the Hospital’s reserves of approximately $4M in investments and $1.2M in the bank account.

It was moved by J. McPherson and seconded by W. Anton to adopt the 2012/13 financial statements as received. **Carried.**

**Appointment of Auditor:**

## J. McPherson explained that the 5 North Shore Hospitals did a group RFP last year. The Audit Committee and Hospital Finance staff are satisfied with the auditors.

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## It was moved by J. McPherson and seconded by C. Tschajka that Calam Rossi be appointed as the Hospital’s Financial Auditors for the fiscal year 2013/14. Carried.

## Election of

**Directors:** K. Pristanski reviewed the summary of nominations. He noted that elections are not necessary since there are more vacancies than candidates that were nominated.

Thus, all candidates were acclaimed.

It was moved by A. Johnston and seconded by Dr. Laine that the Corporation ratifies the acclamation of:

Audrey Johnston for re-election for 2 years

Jamie McPherson for re-election for 3 years

Dale Randa for re-election for 3 years

Margaret Anne Darling for election for 3 years

Chico Tschajka for reappointment for 1 year. **Carried.**

 It was noted that one vacancy will have to be filled. The Nominating Committee will meet during the summer and make a recommendation to the Board in the fall.

**Adjournment:** It was moved by J. McPherson and seconded by C. Tschajka that the Annual General Meeting be adjourned at 7:30 p.m. **Carried.**