Geraldton District Hospital

Annual General Meeting Minutes

**Held at the Northern Horizon Health Centre**

**Geraldton, Ontario**

**Tuesday, June 26, 2012 at 7:00 p.m.**

**Present:** Dick Mannisto, Deanna Thibault, Audrey Johnston, Willy Anton, Jamie McPherson, Dale Randa, Dr. Laine, Shirley Tyance, Chico Tschajka, Victor Chapais, Melanie Lankin, Shannon Kristjanson, Pauline Violette, Sylvie Duranceau, Kelly Elliott, Susan Ouellet, Louise Legendre, Kurt Pristanski (recorder)

**Guest:** Adam Brown

**Opening:** The meeting opened at 7:00 p.m. with D. Thibault in the Chair.

**Welcome:** Members were welcomed to the meeting.

**Quorum:** K. Pristanski, the Secretary, announced that there were sufficient members present to conduct the meeting.

**Approval of Agenda:** D. Thibault asked if there were any amendments to the agenda.

It was moved by D. Mannisto and seconded by S. Tyance that the agenda of the June 26, 2012 Annual General Meeting of the Geraldton District Hospital be approved as received. **Carried.**

**Approval of Minutes:** D. Thibault gave members time to read the minutes then asked if there were any errors or omissions.

 It was noted that on page 2 “Ross and Porco” should be “Calam Rossi”.

It was moved by A. Johnston and seconded by W. Anton that the minutes of the June 28, 2011 Annual General Meeting of the Geraldton District Hospital be approved as amended. **Carried.**

**Reports: *Report of the Board Chair***

 D. Thibault read her report, highlighting:

-The Board’s compliance to the Excellent Care for All Act and Broad Public Sector Accountability Act.

 -The Hospital’s continued pursuit of approval from the MOHLTC for the Emergency Department addition.

 -Thank you to the Auxiliary for the donation of the new chemotherapy chair.

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 ***Report of the Chief Executive Officer***

K. Pristanski read his report, highlighting:

-The successful recruitment of new staff.

-New services, such as dopple technology in the Imaging Department

-Building improvements, such as the new air conditioner and ventilation system in the Acute Care unit.

 **Report of the Chief of Medical Staff**

 Dr. Laine read his report, highlighting:

 -The successful recruitment of Dr. Vincenzo Susini.

 -The excellent hand hygiene by staff, resulting in extremely low infection rates.

 **Report of the Geraldton District Hospital Auxiliary**

 M. Lankin read Mrs. Myrna Letourneau’s report, highlighting:

-The 65th anniversary of the Geraldton District Hospital Auxiliary.

-The total number of volunteer hours was 2,375 for the past year.

-The many donations provided to patients/residents and Hospital.

 **R*eport of the Treasurer***

 J. McPherson read his report, highlighting:

-The small operating budget deficit but a small increase in overall cash.

-Over one million was spent on equipment and renovations.

It was moved by C. Tschajka and seconded by V. Chapais that the 5 Reports be adopted as received. **Carried:**

 ***Review Financial Statements***

 -J. McPherson and A. Brown highlighted the statements and noted that the Auditors were pleased with the record keeping and accounting processes performed by Hospital staff.

It was moved by V. Chapais and seconded by J. McPherson to adopt the 2011/12 financial statements as received. **Carried.**

**Appointment of Auditor:** J. McPherson and Adam Brown explained the group (5 north shore hospitals) Request for Proposal process.

The Audit Committee recommended Calam Rossi to the Executive Committee.

 The Executive Committee recommended Calum Rossi to the Geraldton District Hospital Corporation.

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## It was moved by J. McPherson and seconded by D. Mannisto that Calam Rossi be appointed as the Hospital’s Financial Auditors for the fiscal year 2012/13. Carried.

**Ratification of Bylaws:** D. Thibault explained that the Board recommended changing the maximum number of years for Board members to be on the Board from 12 consecutive years to 9 consecutive years.

 It was moved by A. Johnston and seconded by C. Tschajka that the amendment in Article 4.8 of the Hospital Bylaw be approved. **Carried:**

## Election of

**Directors:** K. Pristanski explained the nomination process as outlined in Article 4.7 of the Hospital’s Bylaw. There were no nominations from members of the Corporation. There were 3 nominations from the Nominating Committee. There were 3 vacancies. Thus, Victor Chapais, Shirley Tyance and Shannon Kristjanson were all acclaimed for 3 year terms each.

**Adjournment:** It was moved by D. Randa and seconded by S. Duranceau that the Annual General Meeting be adjourned at 7:25 p.m. **Carried.**