Geraldton District Hospital

Minutes of the

### Regular Board Meeting

Held in the Boardroom, Tuesday, June 2, 2015 at 5:30 p.m.

Present: Jamie McPherson Dale Randa Dorene Boulanger

Voting Willy Anton Dean Burke Audrey Johnston

Suzanne Lafrance Victor Chapais Chico Tschajka

Non-Voting Kurt Pristanski Sylvie Duranceau Laurie Heerema

Dr. Laine Dr. Zufelt Diane Lauzon (recorder)

Regrets: Shirley Tyance Melanie Lankin

Voting

Guest Dan Hill

# Board Composition (voting): 9 Elected 2 Appointments Total 11

**Current Vacancies (voting): 0 Elected 0 Appointments Total 0**

**Total Board Members (voting): 11 Present: 9 Attendance: 82%**

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| 1. CALL TO ORDER | |
| * 1. The meeting was called to order at 5:26 p.m., by the Chair, J. McPherson.     **1.2 Correspondence:**  1.2.1 Northern Ontario School of Medicine Bursary Thank You Card:  ● Members were pleased to see the thank you card from Robyn Duffus, a Greenstone student attending NOSM.  1.2.2 Hospice Northwest Geraldton Thank You Card:  ● For member information.  ● W. Anton reported that the Hike for Hospice raised $6,230.00.  1.2.3 TBRHSC Invitation re: Vision for Ontario Healthcare System and the Impact on Northwestern Ontario  ● J. McPherson asked the Board members if anyone was interesting in attending the presentation in Thunder Bay on June 25 from 4:30 to 5:30 p.m.  ● K. Pristanski noted that it would be good to have a Board member attend; however at this time, no one was interested in attending.  1.2.4 OHA: President’s Report February – April 2015:  ● J. McPherson went over the document page by page and asked if there were any questions or concerns.  ● K. Pristanski elaborated on the Rural Health Hub model that is supported by the MOHLTC.  ● L. Heerema reported on page 15 that the GDH Pharmacy is all ready for the surveyors’ upcoming accreditation.   * 1. **Education:**   1.3.1 Financial Services: Dan Hill:  ● D. Hill distributed an information package; which he highlighted page by page.  ● A brief discussion was held regarding one-time funding and how it is accounted for through amortization account.  ● D. Hill highlighted a copy of the statement of financial position, ending March 31, 2015.  ● D. Hill also highlighted a copy of the 2014/15 Statement of Operations. |  |
| 2. ADOPTION OF THE AGENDA | |
| ● J. McPherson asked if there were any amendments to the agenda.  ● Item #6 (Fourth Quarter Financial Statements) of the CEO report (item 10.0) was moved to 3.1.  ● It was noted that the support services tour will be scheduled for the September Board meeting.  ● **It was moved by A. Johnston and seconded by D. Boulanger to approve the agenda as amended.** | **Carried** |
| **3. DECLARATION OF CONFLICTS OF INTEREST** | |
| ● No declaration of conflicts.  **3.1 Fourth Quarter Financial Statements:**  ● K. Pristanski highlighted the fourth quarter operating statement, noting that the 2014/15 surplus is higher than normal because of unexpected/budgeted revenues in the following areas:  -1% additional funding from the MOHLTC  -More ALC patients with more co-payments  -Sale of house to Dr. Zufelt  -Health benefit insurance recovery  -Nurse Graduate Incentive Grant  -Regional Supply Chain rebates  ● He reported that the Hospital still owns 2 houses; which are rented to physicians.  ● A brief discussion regarding funding of capital projects was held. |  |
| **4. CONSENT AGENDA** | |
| **4.1 Regular Board Meeting Minutes- May 5, 2015:**  **4.2 Executive Committee Minutes – May 5, 2015:**  **4.3 Board of Directors QI Team Notes – May 6, 2015:**    **4.4 Anishnabe Hospital Liaison Committee Minutes – May 22, 2015:**  ● Moved the item to 7.4.  **4.5 Nominating Committee Meeting Minutes – May 25, 2015:**  **4.6 CNO Report:**  **4.7 CCS Report:**  **It was moved by D. Boulanger and seconded by C. Tschajka to accept the Consent Agenda as amended.** | **Carried** |
| **5 BUSINESS ARISING FROM MINUTES** | |
| **5.1 Chief of Staff Evaluation: COS Secured - Update:**  ● K. Pristanski reported that he has not had any luck yet in securing a COS to conduct the evaluation.  ● Dr. Laine compiled a list of duties that he completes as COS.  ● **The list will be included in the next Board package and matched to the COS responsibilities listed in the Bylaw.**  **5.2 Board Annual Evaluation Summary:**  ● Board members reviewed the summary in detail.  ● There was one calculation error in #14.3.  ● Members concurred that all averages were very good.  ● **It was noted that education needs would be useful for integration and legislation.**  ● J. McPherson noted that he was very pleased with the comments provided. |  |
| **6. CAPITAL PLAN ED RELOCATION PROJECT UPDATE** | |
| ● K. Pristanski highlighted the attached letter, noting a response should be received sometime over the summer. |  |
| **7. NEW BUSINESS** | |
| 7.1 Attestation Form – Appendix C:  ● K. Pristanski explained the Attestation Form.  ● Schedule A (Consultant Use) was omitted from the package but was sent to the LHIN.  7.2 Form of Compliance Declaration – Schedule D:  ● Members reviewed the attached.  ● A brief discussion was held regarding CritiCall. S. Duranceau confirmed that the Hospital reports the bed census twice daily.  It was moved by C. Tschajka and seconded by D. Randa that the Board of Directors approves Schedule D – Form of Compliance Declaration.  7.3 Health and Safety Policy Statement:  ● For Board information.  ● K. Pristanski reported that the Joint Health and Safety Committee will review the Statement at their next meeting.  7.4 Anishnabe Hospital Liaison Committee Minutes – May 22/15:  ● A. Johnston inquired why there were so few first nation representatives on the committee.  ● J. McPherson responded that the Committee has tried several times to get representatives from the 2 first nation reserves in Longlac but they have yet to be successful in securing anyone.  ● A brief discussion was held regarding the new Hospital sign.  ● K. Pristanski reported that the sign will not change, except for adding syllabics to it.  ● S. Lafrance inquired if there were any metis representatives on the Committee. L. Heerema responded that there was not.  ● S. Lafrance noted that perhaps the committee representatives should have alternates.  ● V. Chapais noted that it was a good idea of the Committee to have Candice Bottle approach the Chiefs in person.  It was moved by C. Tschajka and seconded by W. Anton that the Board accepts the report from the Anishnabe Hospital Liaison Committee. | **Carried**  **Carried** |
| **8. LINKAGES AND PARTNERSHIPS** | |
| 8.1 Geraldton District Hospital Auxiliary (GDHA) Verbal Report:  ● A. Johnston reported that a membership drive was held at No Frills.  ● L. Heerema reported that a picture was taken today with the items purchases from the GDHA. There will be an article in the newspaper.  8.2 Quality Improvement Committee Meeting Minutes – May 21/15:  ● A. Johnston asked if there were any questions regarding the minutes.  ● No questions or concerns were raised.  It was moved by A. Johnston and seconded by D. Boulanger that the report from the Quality Improvement Committee be accepted. | **Carried** |
| **9. MEDICAL STAFF** | |
| ● None. The next MAC meeting is scheduled for tomorrow evening. |  |
| **10. CHIEF EXECUTIVE OFFICER (CEO) REPORT** | |
| ● K. Pristanski asked if there were any questions regarding his report.  ● A question was raised regarding NOSP funding. K. Pristanski responded that NOSP has not had a funding increase in 5 years, which was one more year more than the Nakina Clinic.  ● It was noted that the GFHT will have to be advised of the new CEO, when selected.  ● D. Lauzon will make note of the areas/committees where K. Pristanski sits and advise of changes.  **It was moved by W. Anton and seconded by D. Burke that the CEO report be accepted.** | **Carried** |
| **11. ROUND-TABLE DISCUSSION** | |
| ● V. Chapais noted that he enjoyed his 10 years on the Board and he learned a lot during his tenure on the Board. He added that there are trust issues with the first nations everywhere, not just with the health care system. He added that trust works both ways. V. Chapais reported that he will now sit on the CCAC Board of Directors. V. Chapais has found a replacement for his position on the Hospital Board; Debbie Charles. He thanked the Board once again.  ● D. Burke noted that it was a good meeting.  ● S. Lafrance reported that this was her last meeting. There are too many conflicts with her new position. She added that it was a great learning opportunity to sit on the GDH Board.  ● D. Boulanger noted that it was a good meeting.  ● A. Johnston noted that it was a good meeting.  ● W. Anton noted that it was a good meeting. |  |
| **12. BI-MONTHLY MEETING EVALUATION:** | |
| ● Members were reminded to complete the attached evaluation.  ● The summary will be reviewed at the next meeting. |  |
| **13. TERMINATION OF REGULAR BOARD MEETING** | |
| **It was moved D. Boulanger and seconded by D. Burke that the regular meeting be adjourned at**  **7:02 p.m.** | Carried |