Geraldton District Hospital

Minutes of the Annual General Meeting of the Board of Directors

Held at the Geraldton District Hospital Boardroom, Tuesday, July 28th, 2020 at 5:00 pm

Zoom Meeting

<https://us02web.zoom.us/j/84400372549?pwd=eVZpU2N3bzV1UVNYZWNMODNpemR0UT09>

Dial In: 1-647-558-0588

Meeting ID: 844 0037 2549

Password: 581798

**Present:** Dorene Boulanger (T) Mark Wright (T) Jamie McPherson (T)

Kathryn Legault (T) Terry Popowich (T) Ralph Humphreys (T) Cheryl Checkley (T) Victor Tschajka (T) Sanna Humphreys (T) Dr. Roy Laine Lucy Bonanno Brigitte Ouellet

Ian McPherson Pauline Violette Jena Goulet (recorder)

**Regrets:** Willy Anton Dr. Ryan Zufelt Laurie Heerema

**1. Opening:**

● The meeting opened at 5:02 pm by D. Boulanger, Chair.

**2. Approval of Agenda:**

● D. Boulanger asked if there were any amendments to the agenda.

● Nothing noted.

**It was moved by T. Popowich and seconded by V. Tschajka that the agenda of the July 28th, 2020 Annual General Meeting of the Geraldton District Hospital be approved as presented.**

**Carried.**

**3. Approval of Minutes – June 26th, 2019:**

● D. Boulanger asked the members if there were any errors or omissions to the AGM minutes of June 26th, 2019.

● Nothing noted.

**It was moved by K. Legault and seconded by V. Tschajka that the minutes of the June 26th, 2019 Annual General Meeting of the Geraldton District Hospital be approved as presented.**

**Carried.**

**4. Reports:**

1. **Report of the Board Chair:**

● D. Boulanger asked the members if there were any questions regarding her report.

● No questions or concerns were raised.

1. **Report of the Chief Executive Officer:**

● D. Boulanger asked the members if there were any questions regarding the CEO report.

● L. Bonanno expressed that GDH has still been busy despite the COVID-19 pandemic during the last 6 weeks of the FY2019/20. The impact of the pandemic may be felt this fiscal year.

● V. Tschajka inquired if the Indigenous training was completed. L. Bonanno stated that the training was Stage 1 of the training was completed during the Fall 2019 and that Stage 2 was completed virtually by most Managers.

● L. Bonanno noted that the Nakina Clinic is doing well with their Preventative Health programs.

1. **Report of the Chief of Staff:**

● D. Boulanger asked the members if there were any questions regarding the COS report.

● No questions or concerns were raised.

● Dr. Laine thanked L. Bonanno for her many years of service and wished her the best of luck on behalf of himself and Dr. Zufelt.

● Dr. Laine stated that both he and Dr. Zufelt look forward to working with K. Pristanski upon his return to GDH as Interim CEO.

1. **Report of the Geraldton District Hospital Auxiliary:**

● D. Boulanger asked the members if there were any questions regarding the Auxiliary report.

● No questions or concerns were raised.

● S. Humphreys expressed that the COVID-19 pandemic greatly impacted the Auxiliary. She stated that the Auxiliary memberships were down by almost half as compared the last year.

● V. Tschajka pointed out that even though the number of members has decreased, the number of volunteer hours has greatly increased.

● The recipients of the Auxiliary Bursaries were recognized.

1. **Report of the Treasurer:**

● D. Boulanger asked the members if there were any questions regarding the Treasurer report.

● No questions or concerns were raised.

**It was moved by J. McPherson and seconded by M. Wright that the five Reports presented at the Geraldton District Hospital held on July 28th, 2020 be accepted as presented.**

**Carried.**

**5. Financial Statements, Year Ended March 31st, 2020:**

● D. Boulanger asked if anyone had questions regarding financial statements were thoroughly reviewed with the auditors.

● J. McPherson inquired about any matters that needed to be communicated to the Board of Directors from the Auditors. L. Bonanno stated that there were no concerns raised in regards to the audit reports provided. K. Legault also shared that this same question was raised during the In Camera meeting during the Audit Committee Meeting and A. Rossi expressed that the audit revealed no significant findings.

● D. Boulanger questioned Item d) on page 15 and asked what the leased vehicle is. L. Bonanno explained that the vehicle is for the Northshore District Lab Program run by J. English.

**It was moved by K. Legault and seconded by M. Wright to adopt the 2019/2020 Financial Statements presented at the July 28th, 2020 Geraldton District Hospital AGM as received.**

**Carried.**

**6. Appointment of Auditors:**

● The contract between the Auditors and GDH states that Calam & Rossi would serve a 3 year term with the option of adding two more years once the term has been completed.

● D. Boulanger noted Calam & Rossi were the successful applicant and that this will be their fourth year working with GDH.

**It was moved by V. Tschajka and seconded by T. Popowich to the accounting firm of Calam & Rossi be approved at the Annual General Meeting held on July 28th, 2020 as the appointed auditors for the Geraldton District Hospital 2020/2021 fiscal year being their fourth year.**

**Carried.**

**7. Election of Directors**

● L. Bonanno and M. Wright reviewed the summary of nominations.

**It was moved by M. Wright and seconded by T. Popowich that the Corporation ratifies the acclamation of:**

**M. Wright as Board Chair,**

**K. Legault as Vice Board Chair,**

**J. McPherson as Board Treasurer,**

**J. Beaulieu as the new Francophone Board Representative for his first 3-year term,**

**P. Dufour as a new Board Director for her first 3-year term,**

**D. Boulanger as Board Director reappointed for her third 3-year term,**

**Victor Tschajka reappointed for a 1-year term as Industry Representative,**

**Sanna Humphreys reappointed for a 1-year term as Auxiliary Representative.**

**Carried.**

● The Board of Directors acknowledged L. Bonanno for almost 5 years of service as CEO and thanked her for accomplishing GDH’s Accreditation with Exemplary Standings in 2018, maintaining a fiscally stable position for the Hospital, and for her efforts in getting the ER Expansion Project off the ground.

● All Board members wished L. Bonanno well in her new endeavors as CEO of the Norfolk General Hospital.

● L. Bonanno was presented with a gift on behalf of the Board of Directors.

● The Board of Directors thanked W. Anton for her 11 years of service and dedication to the Board, healthcare services, the Hospital and the community.

● Since W. Anton is absent from the AGM, L. Bonanno will contact her in order to deliver her gift on behalf of the Board of Directors.

● M. Wright thanked D. Boulanger for her services as Board Chair for the FY2019/20.

**8. Adjournment:**

**It was moved by V. Tschajka and seconded by J. McPherson that the Annual General Meeting be adjourned at 5:23 pm.**

**Carried.**