



As a fully accredited, progressive health care organization, Geraldton District Hospital is committed to providing high quality services to residents of Greenstone and surrounding First Nations communities. With 23 acute care beds, 26 long-term care beds, a 24-hour emergency department and a heliport, Geraldton District Hospital provides an array of services, including clinical nutrition, diagnostic imaging, laboratory, outreach chemotherapy, rehabilitation, social work and telemedicine. For more information about Geraldton District Hospital, visit www.geraldtondh.com

Long Term Care Coordinator (Non Union) Permanent Full-Time

As a member of the Long Term Care team, the LTC Coordinator is responsible for monitoring and coordinating the work of the Long Term Care Department and is responsible for ensuring that effective quality patient family centred care services are provided while complying with established standards and applicable legislations.

Duties Include:

- Receives report with RPNs and PSWs on duty.
- Collaborates with the LTC Nurse Manager to delegate appropriate activities to RPNs and others contributing to nursing care.
- Coordinates resident daily care conferences with staff, collectively reviewing pertinent information and resident care plans
- Supervises, monitors delivery of care and communicates with RPN and PSW on duty regularly during the shift.
- Provides assistance, as required, to the RPNs and PSWs.
- Ensures the LTC Nurse Manager is informed of all resident/family incidents, including medication errors, equipment breakdowns and/or equipment needs.
- Notifies attending physicians of any pertinent resident/family issues as they occur
- Evaluates the quality of nursing practice on a continuous basis, initiates and implements improved practices, as needed
- Assists RPN in receiving verbal and/or telephone orders from the physicians, as required
- Provides staff and resident teaching on a formal and informal basis
- Assists with the orientation, supervision and preceptorship of co-workers, students and others
- Documents the nursing process according to the accepted standards and policies of the John Owen Evans Residence
- Provides for an environment which is conducive to the safety and well-being of residents, visitors and staff by:
 - a) Practising and promoting accident prevention
 - b) Being familiar with emergency procedures and regulators
 - c) Being alert to infection hazards and infection control policies and procedures
- Completion of random chart audits to ensure compliance with nursing practice standards.

- Assists with LTC program development, implementation, monitoring and evaluation
- Works in conjunction with the LTC Nurse Manager in addressing performance issues amongst staff and assists with the completion of performance appraisals
- Identifies, monitors and assists in correcting performance issues amongst RPNs and PSWs.
- Collaborates with Interdisciplinary Team members to plan and coordinate resident care.
- Participates in the policies and procedures development and review and implementation with the LTC Interdisciplinary Team.
- Assists with data collection and analysis of LTC QI indicators, including identification of trends, evaluation of outcomes and present findings to the Interdisciplinary Team.
- Member of all LTC committees, including any and all other as directed by the LTC Nurse Manager
- Acts as a resident advocate by protecting and promoting the Residents' rights to:
 - a) Confidentiality
 - b) Informed and voluntary consent to care and treatment
 - c) Comprehension of, and access to, relevant information
 - d) Treatment with dignity and respect
 - e) Participation in decision-making regarding resident care
 - f) Safe environment

Qualifications:

- Current Certificate from the College of Nurses of Ontario.
- Current Certificate in Basic Cardiac Life Support
- Membership in RNAO is desired
- Minimum of five (5) years' clinical nursing experience relevant to the area of practice
- Bilingualism in both official languages is an asset
- Knowledge and understanding of the Indigenous cultures/languages are an asset
- Certificate in Gerontology is an asset
- Demonstrated excellent interpersonal, decision-making, problem-solving and time management skills
- Demonstrated leadership and excellent communication skills
- Demonstrated ability to work independently, flexible and adaptable to a changing environment, ability to work in a team setting as a team player
- Previous teaching and/or mentorship experience are an asset
- Experience with the Resident Assessment Instrument (RAI) and working knowledge of the RAI-MDS assessment process
- Knowledge of Long-Term Care Home Act, 2007

Geraldton District Hospital is committed to workplace diversity and provides accommodations to applicants with disabilities throughout the hiring process.

If you are interested in this challenging opportunity, please submit your application and resume in confidence via email, to:

hr@geraldtondh.com