# Special Meeting of the Board of Directors

**Tuesday, March 15, 2016**

**Hospital Boardroom**

**Voting** Jamie McPherson Mark Wright Willy Anton

**Present:** Dean Burke Kathryn Legault Myrna Letourneau

**Voting** Dorene Boulanger Sheri Taylor Chico Tschajka

**Regrets:**

**Absent:** Ralph Humphreys

**Non-Voting** Lucy Bonanno Laurie Heerema Diane Lauzon (recorder)

**Present:**

**Non-Voting** Dr. Laine Dr. Zufelt Sylvie Duranceau

**Regrets:**

**Guests:** Ian McPherson Katrina Edey

**1. Roll Call**

**●** The special meeting was called to order at 5:24 p.m. by the Chair, J. McPherson.

**2. Adoption of the Agenda:**

● J. McPherson asked if there were any amendments to the agenda.

It was moved by D. Burke and seconded by M. Wright to approve the agenda as received. **Carried:**

**3. Quality Improvement Plan: Review and Approval:**

● K. Edey highlighted the Quality Improvement Plan (QIP) Progress Report. She noted that the Report is based on last year’s QIP.

● K. Edey and I. McPherson reported that they held 3 community meetings to receive feedback for the QIP. Some good feedback was received from the meetings.

● The following questions and comments were noted from the Progress Report.

-All north shore hospitals are still waiting for reports/data from the North West Health Alliance.

-Online education/training can be done at work or at home.

-A member inquired when the next staff satisfaction survey would be completed. L. Bonanno responded that the Employee Health, Wellness, Reward & Recognition Team has yet to decide when the next survey will be completed. J. McPherson added that if it will be done in the summertime, steps will have to be taken soon to start the planning.

-Antipsychotic medications are used for residents diagnosed with Alzheimer’s and Dementia.

● Some LTC information will be completed following a meeting with C. Larsen and K. Cloutier.

● I. McPherson reported that all the changes discussed at the Quality Improvement Committee (QIC) meeting were added to the entire QIP.

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● I. McPherson highlighted the Narrative.

● The following questions and comments were noted from the Narrative.

-The hand hygiene compensation tied to the CNO will be changed to C. difficile infections.

● K. Edey reported that the document is fluid and can be changed.

● The focus of the Plan is a healthy community.

● A signed copy of the QIP will be added to the Hospital website.

● I. McPherson highlighted the Workplan.

● The following questions and comments were noted from the Workplan.

-K. Edey noted that in 6-months’ time, the collective baseline (CB) will be changed to targets.

● The QIC members will have a final review of the QIP at the next meeting.

● L. Heerema thanked K. Edey and I. McPherson for all their hard work in putting together the QIP.

● K. Edey noted that it was extremely helpful having I. McPherson help out.

It was moved by M. Wright and seconded by W. Anton that the Board of Directors accept the 2016/17 Quality Improvement Plan. **Carried:**

**4. Performance Results:**

● I. McPherson highlighted the H-SAA indicators, graph by graph.

● Members were very pleased to see the data.

5. Adjournment:

It was moved by M. Letourneau and seconded by D. Burke that the special meeting be adjourned at 6:27 p.m. Carried: