

## Nurse Manager - Occupational Health & Infection Control Temporary Full-Time Position – 18 Months

Geraldton District Hospital is seeking an enthusiastic team leader to fill the temporary full time role as Occupational Health and Infection Control Nurse Manager for 18 months.

## **Duties Include:**

- Maintain standards of care for Occupational and Employee Health
- Ensure compliance with related legislation, Hospital policies and the collective agreements
- Administer occupational health services to all departments, staff, students and volunteers
- Identify employees' health and safety needs and recommend programs and activities for health promotion, maintenance and rehabilitation
- Provides primary care for occupational and non-occupational injuries and illnesses
- Ensure effective management of all WSIB, LTD and STD claims
- Investigate and analyze and report all staff accidents, analyzes incidents, recommends resolutions
- File and monitor WSIB claims for early intervention and eligibility for SEIF
- Acts as a resource for the Attendance Management Program
- Promotes and coordinate the Modified Work Program
- Ensure maintenance of confidential, accurate employee health records
- Participate on the JOHSC as a resource and advisor
- Provide education and promote programs and initiatives related to workplace occupational health
- Identify, develop and implement programs and services that facilitate the provision of an
  effective infection control program.
- Maintain a system for the identifying, recording, reporting and investigation of infections
- Develop and implement related infection control policies and procedures
- Liaises with the Chief of Staff for approval of medical directives and continuing immunization programs

## **Qualifications:**

- A Bachelor of Science degree in Nursing or equivalent
- Current registration and in good standing with the College of Nurses of Ontario
- Minimum 2-3 years recent, related nursing experience in Occupational Health and Safety or Infection Control in a hospital or Long Term Care environment
- Demonstrated excellent interpersonal, communication and management skills
- Advanced working skills of Microsoft Office
- Active member of the Registered Nurses' Association of Ontario is an asset
- Ability to communicate in both official languages is an asset
- Commitment to regular sustained attendance is mandatory

If you interested in combining a fulfilling lifestyle with a challenging opportunity, please submit your application and resume in confidence, by email, to <u>hr@geraldtondh.com</u>

Geraldton District Hospital is committed to workplace diversity and provides accommodations to applicants with disabilities throughout the hiring process.