



As a fully accredited, progressive health care organization, Geraldton District Hospital is committed to providing high quality services to residents of Greenstone and surrounding First Nations communities.

With 23 acute care beds, 26 long-term care beds, a 24-hour emergency department and a heliport, Geraldton District Hospital provides an array of services, including clinical nutrition, diagnostic imaging, laboratory, outreach chemotherapy, rehabilitation social work and telemedicine.

For more information about Geraldton District Hospital, visit www.geraldtondh.com

Screeener (4 Positions)
Temporary Part Time (Up to 6 months)
\$17.50/hour

Geraldton District Hospital is seeking enthusiastic, organized and self-motivated individuals to join our team to perform screening functions required for the operations of the Hospital during the COVID-19 pandemic.

Duties Include:

- Conducts active screening of patients and care partners to Geraldton District Hospital, following established screening guidelines
- Conducts staff screening, including taking temperatures for some individuals entering the building
- Assists patient and care partners to direct them to their intended destination
- Distributes masks following Geraldton District Hospital's masking guidelines and provides instructions on how to properly put on and take off the mask
- Ensures all persons entering the Hospital follow proper precautionary measures and wear the appropriate protective apparel as required
- Prompts everyone entering to practice good hand hygiene
- Responds to patient, essential care partner, and staff inquiries and concerns in a professional, respectful, and courteous manner
- Contributes to the ongoing assessment of screening processes and identifies opportunities to improve quality and safety
- Maintains current level of knowledge of COVID-19 information, resources, and entry screening processes by checking with Infection Control staff
- Participates in the implementation and adoption of changes to the Entry Screening process
- Refers individuals for advanced screening if required
- De-escalates conflict and involves management appropriately
- Performs other administrative duties as required
- May be required to wear personal protective equipment (mask, gown, gloves) when interacting with visitors
- Does not provide medical advice or diagnoses



Qualifications:

- Excellent interpersonal and communication skills to interact with patients, care partners and staff to ensure effective application of the Entry Screening processes
- Minimum Grade 12 Secondary School Graduation Diploma
- Minimum 1 year experience in a customer service role
- Recent, related experience in a hospital or medical clinic setting is preferred
- Completion or enrollment in a health-related diploma or degree program is an asset
- Healthcare experience is an asset
- Excellent communication skills and conflict management skills
- Demonstrated interpersonal skills and the ability to communicate in a courteous, confidential, helpful and professional manner with all contacts
- Must be able to work in a fast paced environment with minimal supervision
- Demonstrated acceptable attendance and performance record
- Bilingualism in both official languages is preferred
- Knowledge and understanding of Indigenous cultures/languages is preferred

Geraldton District Hospital is committed to workplace diversity and provides accommodations to applicants with disabilities throughout the hiring process.

Please submit your application with resume by 1600 hours on Wednesday September 2, 2020 to:

hr@geraldtondh.com

We thank all applicants; however only candidates selected for an interview will be contacted.